



CITY OF BURLINGTON

Administration Department
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

AGENDA COMMON COUNCIL

Tuesday, November 20, 2018

**To immediately follow the 6:30 p.m. Committee of the Whole meeting
Common Council Chambers, 224 East Jefferson Street**

Mayor Jeannie Hefty
Susan Kott, Alderman, 1st District
Theresa Meyer, Alderman, 1st District
Bob Grandi, Alderman, 2nd District
Ryan Heft, Alderman, 2nd District
Steve Rauch, Alderman, 3rd District
Jon Schultz, Council President, Alderman, 3rd District
Thomas Preusker, Alderman, 4th District
Todd Bauman, Alderman, 4th District

Student Representatives:

Jack Schoepke, Burlington High School
Morgan Tracy, Burlington High School

1. **Call to Order / Roll Call**
2. **Pledge of Allegiance**
3. **Citizen Comments**
4. **Chamber of Commerce Representative and Rescue Squad Representative**
5. **Approval of Minutes** *(T. Preusker)*
 - A. Approval of the November 4, 2018 Common Council Minutes.
6. **Letters and Communications** - There are none.
7. **Reports by Aldermanic Representatives and Department Heads**
8. **Reports** *(T. Bauman)*
 - A. Approval of Reports 1-4.
9. **Payment of Prepaids and Vouchers** *(S. Kott)*
 - A. To approve the Prepaid and Voucher List for bills accrued through November 20, 2018.

Total Prepaid:	\$ 181,723.67
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Total Vouchers:	\$ 150,690.93
Grand Total:	\$ 332,414.60

10. **Licenses** *(T. Meyer)*
 - A. To approve Operator's License Applications as submitted.
11. **Special Events** *(B. Grandi)*
 - A. To approve Special Event Permit Applications as submitted.
12. **Appointments and Nominations** - There are none.
13. **PUBLIC HEARINGS:** There are none.
14. **RESOLUTIONS:**
 - A. **Resolution 4925(27)** - To consider adopting the 2019 Annual Budget. *(R. Heft)*
15. **ORDINANCES:** There are none.
16. **MOTIONS:**
 - A. **Motion 18-916** - To approve the Beaumont Field Lease Agreement with Burlington Baseball 2000. *(S. Rauch)*
17. **ADJOURN INTO CLOSED SESSION** *(J. Schultz)*
Wis. Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- Discussion regarding the Burlington Manufacturing and Office Park.
18. **RECONVENE INTO OPEN SESSION** *(T. Preusker)*
19. **ACT ON ITEMS FROM CLOSED SESSION IF NECESSARY**
- Consideration and possible action on recommendations for matters discussed in Closed Session by the Common Council.
20. **ADJOURNMENT** *(T. Bauman)*

***Note:** If you are disabled and have accessibility needs or need information interpreted for you, please call the City Clerk's Office at 262-342-1161 at least 24 hours prior to the meeting.*



COMMON COUNCIL REGULAR

ITEM NUMBER 5A

DATE: November 20, 2018

SUBJECT: MEETING MINUTES - Approval of the November 4, 2018 Common Council Minutes.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

The attached minutes are from the November 4, 2018 Common Council meeting.

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of the attached minutes from the November 4, 2018 Common Council meeting.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the November 20, 2018 Common Council meeting.

Attachments

CC Min



CITY OF BURLINGTON

City Clerk
300 N. Pine Street, Burlington, WI, 53105
(262) 342-1161 - (262) 763-3474 fax
www.burlington-wi.gov

**CITY OF BURLINGTON
Common Council Minutes
Jeannie Hefty, Mayor
Diahnn Halbach, City Clerk
Wednesday, November 7, 2018**

1. **Call to Order / Roll Call**

Mayor Hefty called the Common Council meeting to order at 9:16 p.m. Roll Call - Present: Mayor Hefty, Alderman Susan Kott, Alderman Theresa Meyer, Alderman Bob Grandi, Alderman Ryan Heft, Alderman Steve Rauch, Alderman Jon Schultz, Alderman Tom Preusker, Alderman Todd Bauman. Excused: None.

Student Representatives - Present: Jack Schoepke (BHS). Excused: Morgan Tracy (BHS).

Staff present: Administrator Carina Walters, City Attorney John Bjelajac, Finance Director Steve DeQuaker, Assistant City Administrator/Zoning Administrator Megan Watkins, Public Works Director Peter Riggs, Building Inspector Gregory Guidry and Intern Nick Faust.

2. **Pledge of Allegiance**

3. **Citizen Comments**

Jon Thorngate, Life Bridge Church, addressed the Council to ask if he would have the opportunity to speak prior to the vote on Motion 18-913. Mayor Hefty confirmed he would be able to participate in further discussion at that time.

4. **Chamber of Commerce Representative and Rescue Squad Representative**

Administrator Walters provided a Chamber Report Update which included the Chamber After Hours event at Mays Insurance on November 8th from 5-8 p.m. and stated they will also be celebrating 100 years of business. Additional updates included the upcoming Ice Festival scheduled for December 15-16, which will also include the opening of Santa's Chalet.

5. **Approval of the October 16, 2018 Common Council Minutes**

Motion: Alderman Kott. Second: Alderman Bauman. With all in favor, the motion carried.

6. **Reports by Aldermanic Representatives and Department Heads**

- Alderman Rauch provided a Park Board update and stated that an Eagle Scout project involving brush removal and an obstacle course at the Dog Park is in the works. Rauch also inquired about the Haunted Bus parked on the City Compost property and asked if it could be removed.
- Mayor Hefty announced that the Western Racine County Alliance would be held at Norway Town Hall on Wednesday, November 14, beginning at 5:30 p.m.

7. **Approval of Reports 1-6**
Motion: Alderman Meyer. Second: Alderman Kott. With all in favor the motion carried.
8. **To approve payment of Prepaids and Vouchers for bills accrued through November 7, 2018.**
Motion: Alderman Grandi. Second: Alderman Heft. Roll Call: Aye - 8. Nay - 0. The motion carried.
9. **Approval of Operator's Licenses**
Motion: Alderman Heft. Second: Alderman Grandi. With all in favor the motion carried.
10. **Appointments and Nominations**
To approve the appointments of Student Representatives to their respective Boards for the 2018-2019 school year.
 - Motion: Alderman Rauch. Second: Alderman Preusker. With all in favor the motion carried.
11. **PUBLIC HEARINGS:**
 - A. **Public Hearing** - To hear comments or concerns from the public regarding the 2019 Annual Budget. Mayor Hefty opened the Public Hearing at 9:28 p.m. There were no comments. A motion was made by Alderman Schultz with a second by Alderman Kott to close the Public Hearing. With all in favor, the hearing was closed at 9:29 p.m.
12. **RESOLUTIONS:**
 - A. **Resolution 4924(26)** To grant an Easement from the City of Burlington to 492 N. Pine Street LLC for the Alley located behind 492 N. Pine Street.
 - Mayor Hefty tabled Resolution 4924(26).
13. **ORDINANCES:**
 - A. **Ordinance 2042(8)** - To amend the Official Traffic Map to remove the existing "15 Minute Parking Zone" and replacing it with a "Two-Hour Parking Zone" at 473-481 Milwaukee Avenue.
 - Motion: Alderman Bauman. Second: Alderman Heft. With all in favor the motion carried.
14. **MOTIONS:**
 - A. **Motion 18-913** To consider approving a Certificate of Appropriateness and Sign Permit for property located at 457 Milwaukee Avenue.

Further discussion ensued, including additional comments by Jon Thorngate of LifeBridge Church regarding the project and approval process. Alderman Schultz stated he wanted more time to review the ordinance and better understand the authority of the Historic Preservation Committee.

 - A motion to table Motion 18-913 was made by Alderman Schultz with a second by Alderman Rauch. Roll Call: Aye - 4. Nay - 4 (Meyer, Grandi, Heft, Bauman). As a result of a tie, Mayor Hefty voted aye. The motion was tabled.
 - B. **Motion 18-914** To consider approving a Certificate of Appropriateness for property located at 492 N. Pine Street.
 - Mayor Hefty tabled Motion 18-914.

- C. **Motion 18-915** To consider approving a Certificate of Appropriateness for property located at 541-549 N. Pine Street.

● Motion: Alderman Grandi. Second: Alderman Meyer. With all in favor the motion carried.

15. **ADJOURNMENT**

Motion: Alderman Heft. Second: Alderman Meyer. With all in favor the meeting adjourned at 9:48 p.m.

Minutes respectfully submitted by:

Diahnn C. Halbach
City Clerk
City of Burlington



COMMON COUNCIL REGULAR

ITEM NUMBER 8A

DATE: November 20, 2018

SUBJECT: **REPORTS** - Approval of Reports 1-4.

SUBMITTED BY: Diahn Halbach, City Clerk

BACKGROUND/HISTORY:

Attached please find the following reports:

Park Board Meeting Minutes, 9-20-18

Plan Commission Minutes, 10-9-18

Police and Fire Commission Minutes, 11-6-18

Committee of the Whole Minutes, 11-7-18

BUDGET/FISCAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that Council approve the submitted reports.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 20, 2018 Common Council meeting.

Attachments

Park Board Minutes - 9/20/2018

Plan Minutes

PFC Minutes 11-6-2018



Department of Public Works

Street & Park Department
2200 S. Pine Street, Burlington, WI 53105
(262) 342-1181 – (262) 539-3773 fax
www.burlington-wi.gov

**CITY OF BURLINGTON PARK BOARD MINUTES
THURSDAY, SEPTEMBER 20, 2018 6:30PM**

President Jennifer Amborn called the meeting to order at 6:30 PM.

Roll Call: Present: President Jennifer Amborn, Commissioners, Jason Ledbetter, Clay Brandt, Jeff Schopp, Patricia Hoffman, and Aldermanic Representative Steve Rauch. Also present: Peter Riggs, Director of Public Works. Excused: Park Foreman Aaron DeGrave. Absent: Commissioner Lisa Wasik & Student Representative Koleton Mangold.

Approval of August 16, 2018 Park Board Minutes: President Amborn entertained a motion to approve the August 16, 2018 Park Board Minutes. Motion to approve made by Commissioner Hoffman. Seconded by Commissioner Ledbetter. All voted aye, motion carried.

Citizen Comments:

Teagan Yonash was present at the meeting to provide the board with an update regarding his son, Tristan Yonash's, Boy Scout Dog Park pavilion project. Yonash advised that Tristan was now working on getting out donation sheets to the community for assistance with the project. Yonash advised that the Burlington Community Fund would bring up the proposal to their board but the word is they will not be able to make any donations. Several board members questioned what the total cost of the project was going to be and what exactly the Yonash's were asking of the Park Board. Yonash advised that the total cost for the structure would be \$35,500 and advised that in order to even get the structure on the docket to be cut; they would need approximately \$18,000. The Dog Park Board donated \$2,000 as well as \$1,000 from a resident leaving \$15,000 remaining. Yonash also noted that Tristan has been working with ABC Supply for the roof of the structure and they may potentially donate part or all of that material/labor. Wanasek has agreed to donate the cost/labor necessary in order to do the site preparation as well as trench digging.

Questions were raised by board members if they could even vote on this issue as it wasn't on the agenda. Director Riggs confirmed no voting by the board could occur tonight as it was not on the agenda; however, the board could discuss it. The board voiced concerns over the money necessary to begin the project and whether or not this would be a loan or a donation. Yonash was unaware. Another concern raised by the board was if they were to donate the \$15,000 to get the project started, would there be enough money raised through donations to complete the project. Again Yonash was unaware but optimistic as the project has been received well throughout the community. Regretfully, Yonash noted without the money necessary to be placed on the schedule in October for the cutting of the structure, the project will likely not occur. Director Riggs did suggest that if this project is unable to be completed he would be willing to work with the Yonash's and the Park Board to determine what Tristan could work on and improve at the Dog Park with the existing donations.

Commissioner Schopp voiced concerns that as a board to donate this amount of money to a project that has very little donations and a large project cost seemed unwise. Director Riggs stated that no permits for

this project would be approved until all money was sustained, final project plans submitted and a breakdown of all cost provided. Riggs did note that the Park Board could spend park development monies but once it's used it's gone. Several board members agreed that while the project was great and would beautify the Dog Park, there were several other items the Park Board was responsible for including funding a new pavilion for Riverside Park which they felt took precedence over this project. Riggs reminded the board that there is roughly \$120,000 in the park development fund which includes monies from subdivision park development fees along with an allocation from the general fund from the Council each year.

Due to the board's concerns regarding the monetary cost, the uncertainty of who would be funding/donating as well as the general timing of construction, it was determined this project would not constitute the board having a special meeting nor providing any park development funding.

Aldermanic Report:

Aldermanic Representative Rauch advised the board that the City Council recently approved the last phase of construction for the Glen at Stonegate which includes 30 lots as well as the Meadows at Pinebrook project which includes 54 lots. Each of these projects has imposed impact fees which are typically \$500 per lot. He advised that as these fees are accrued they will go to the park development monies for use on future board approved projects.

Director of Public Works Report:

Several board members questioned if Martin Square was now the City's. Riggs advised that it is the City's; however, Rustic Road Landscaping made an initial agreement to provide the maintenance until then end of 2018.

Questions were also raised if civic groups/residents still contacted the City and "adopted a park". Riggs stated yes so far this year three (3) groups have come forward including: one planted and has been maintaining the Riverfront flowers; a Boardwalk resident who voluntarily planted and maintains the flowers by the Jefferson Street Bridge and a Garden Center employee volunteering to weed near the statue along the Riverfront.

Bushnell Park mosquitos - Riggs advised the board that the City would be spraying for mosquitos at Bushnell Park due to their severity there. Riggs advised he was approached by Bob Prailes, Kiwanis, who advised that they had a member who sprays for mosquitos as part of his business. This party is a commercial applicator with a commercial applicators license for his businesses well holds an individual commercial applicators license with a product approved by the DNR specifically for this purpose. This party has donated his services to several festivals and events in the community and is well respected for this assistance. Riggs advised that he had made contact with Racine County to determine if this would be something that would find acceptable to do on their property. After running it through their channels, Dave Prott, Highway & Parks Superintendent gave the approval so the spraying of both fields on both sides was completed today.

Kendall Street replanting - Riggs advised crews would be replanting 16 trees that were removed on Kendall Street as part of the 2017 Street Program. A total of 22 trees were removed but not all areas where removal occurred would be conducive to add another tree. All residents were notified with the time frame for replanting and the species that was going to be put in. Riggs advised the board that typically when trees are removed as part of a street program there is typically some budget in that same program for replanting. Unfortunately the City did not have that but the City's forestry budget was able to fund the cost of the trees.

Rotary Roundup - Riggs advised the board that the Rotary Roundup event was last weekend and they were able to raise \$12,000 to reforest the City's parkland. Riggs advised he was meeting with a

representative from the Rotary tomorrow to discuss the exact numbers and go over a plan. Riggs noted that in order to reforest Echo it take 80 trees at a cost of \$5,300 which leaves a substantial amount leftover for more planting projects. Riggs advised the Echo planting will be occurring in coordination with Rotary volunteers on Saturday, October 6 and Monday, October 8, 2018. The City will be digging the holes and putting the trees in place and the volunteers will be completing all of the hand work around each tree. Riggs stated the goal by the end of this winter is for the City parks to be ash less. Commissioner Hoffman asked how many trees were left to remove. Riggs stated about 70 trees between the parks and the Burlington Cemetery were yet to be removed.

Generosity Days – Riggs advised the board that Thrivent Financial had their Generosity Days this past weekend where they came through downtown and did some trimming, cleanup and landscaping work.

Aldermanic Representative Rauch questioned if the Riverwalk railing was considered parkland. Riggs stated it was. Rauch questioned why it was only half painted. Riggs stated he was aware of this and could only assume the reason for only painting half was due to the fact that the unpainted portion was in an acceptable condition at the time. Riggs noted this would not typically be a park development expense and could be kept under advisement to be included as part of the general fund budget.

Baseball 2000 (BB2K) Report:

Commissioner Ledbetter advised he was never contacted by BB2K representatives to be advised when the next meeting was.

New Business:

A. Discussion regarding the Baseball 2000 (BB2K) lease agreement.

Riggs advised the board that he had some conceptual ideas of what could be adjusted in the lease and was looking for the board's direction on how to craft the document so a draft can be presented to Bud Milroy, BB2K, City Administrator Walters and City Attorney John Bjelajac.

A lengthy discussion ensued between the board members and Director Riggs regarding various aspects of the lease including:

- A better definition of the use of premises and how long BB2K possesses it as well as why BB2K has such exclusive rights to the park when other clubs/organizations such as Kiwanis do not.
- City responsibilities regarding a better definition of the maintenance of the park. Some capital improvements BB2K has handled in the past such as the batting cages. Both the netting and field lighting they paid a portion of through a Memorandum of Understanding (MOU) with the City. Several members requested Riggs look into adding language that would require BB2K to contribute or maintain an account with an amount to be used towards the capital improvements for the field.
- The requirement that BB2K hold a Management Committee meeting at least 4 times a year to include a voting Park Board member as part of that committee with the requirement to produce written minutes and quarterly financials.
- The requirement that BB2K maintain a copy of a schedule to include regular games & tournaments and to provide updated schedules to the City.
- A more defined schedule for landscaping and mowing (what City does/what BB2K does).

- The possibility of the City maintaining the facility to better control the use of the field. Riggs noted there would be budget impact and an increase in staff time to take on the field maintenance.
- The removal of item **#6 Enjoyment** as the board agreed it served no purpose in the lease.
- Detailed mapping showing where BB2K can / can't post signage on all fencing surrounding Beaumont Field and on Milwaukee Avenue.
- The board requested to have some language or direction given in **#7, Signs**, that field usage signage must first be approved by the Park Board.
- The board requested Riggs look into **#9, Insurance**, and the amounts of coverage.
- Riggs mentioned bathroom maintenance which is included in **#11(B), Lessor's Obligations**, advising that this is an item that is addressed on a case by case basis in other City parks & ball diamonds as far as who maintains. The board was in agreement that it was good that City crews remain on site doing cleaning & restocking of the bathroom facilities as it allows City crews to have an idea of what is going on at the field.

Riggs advised he would work on updating the lease and get a revised / updated copy to the board at the October meeting.

Other Items:

Commissioner Schopp questioned the status of the additional pavilion at Devor Park. Riggs advised there had been a citizen group started who were trying to fundraise for the pavilion but to date he has not heard any further information about it moving forward.

There being no further items for discussion, President Amborn entertained a motion for adjournment. Motion to adjourn made by Commissioner Hoffman. Seconded by Commissioner Schopp. All voted aye, and President Amborn adjourned the meeting at 8:30 PM.

Minutes submitted by:

Angela Hansen
Administrative Assistant - Department of Public Works



Minutes
City of Burlington Plan Commission
October 9, 2018, 6:30 p.m.

Mayor Jeannie Hefty called the Plan Commission meeting to order at 6:30 p.m. Roll call: Alderman Bob Grandi; Commissioners Chad Redman; Andy Tully; and Art Gardner were present. Commissioner John Ekes was excused. Alderman Tom Preusker will be late.

APPROVAL OF MINUTES

Commissioner Tully moved, and Alderman Grandi seconded to approve the minutes of September 11, 2018. All were in favor and the motion carried.

LETTERS & COMMUNICATIONS

None

CITIZEN COMMENTS

None

OLD BUSINESS

A. Consideration to approve a Conditional Use and Site Plan application from Square One Investments for property located at 616 Droster Avenue, to allow for a cold storage building, subject to Graef's, Kapur's and Burlington Fire Department's memorandums to the Plan Commission. This item was tabled at the August 14, 2018 meeting.

- Mayor Hefty opened this item for discussion.
- Ben Block, Graef, explained the applicant re-submitted plans with corrections for a cold storage building, which are now compliant.
- Alderman Grandi asked if the parking area is paved. Steve Hansen, owner, replied the area by the dumpster is gravel, but the main parking area is paved.
- Commissioner Tully asked for clarification as to why this item was tabled August 14, 2018. Commissioner Gardner responded that the previous plans were missing information regarding the fence, landscaping, and parking.
- Alderman Grandi stated the Commissioners came down hard on an applicant regarding a pole building, and would like to be consistent with all applicants. Commissioner Gardner stated he does not like seeing pole buildings on Milwaukee Avenue, but the majority of the view is blocked. Commissioner Gardner further stated the pole buildings should be determined on a one-on-one basis, because of location.
- There were no further comments.

Commissioner Redman moved, and Alderman Grandi seconded to approve the Conditional Use and Site Plan for a cold storage building.

All were in favor and the motion carried.

NEW BUSINESS

A. Public Hearing to hear public comments regarding a Conditional Use application from Sudrok Properties for property located at 856 Midwood Drive, to allow for commercial warehouse storage, construction services, and general building services.

- Mayor Hefty opened the Public Hearing at 6:35 p.m.
- Dan Rehberg, 840 Midwood Drive, stated he was concerned for the safety of the children in the area, since they use the parking lot like a playground. Mr. Rehberg mentioned he had to add parking stalls to his lot at 840 Midwood Drive (A to Z Refrigeration).
- There were no further comments.

Alderman Grandi moved, and Commissioner Redman seconded to close the Public Hearing at 6:38 p.m.

All were in favor and the motion carried.

B. Consideration to approve a Conditional Use and Site Plan application from Sudrok properties for property located at 856 Midwood Drive to use for commercial warehouse storage, construction services, general building services, and add a parking lot, subject to Graef's and the Burlington Fire Department's memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Mr. Block stated the Site Plan shows there are 5 parking stalls, but a more detailed Site Plan with parking dimensions is required. The use of this building would be for storage.

Alderman Tom Preusker arrived at 6:40 pm.

- Robert Kordus, owner, explained there are no employees at this time, and will use the building for commercial storage or renting out spaces for storage. All storage of tools and equipment will be kept inside the building, no work trucks will be left outside. There are future parking spaces available, up to 9 parking stalls, but does not see anything being used until something happens to the building. Mr. Kordus stated he may rent out a space or two for use of storage to a contractor for a small business.
- Commissioner Tully asked if this would be used for his asphalt business; storage of equipment, trucks or pavers. Mr. Kordus responded his father owns the asphalt business, but

would not allow this building to be used for the asphalt business, unless a new renter received approval from the City.

- Commissioner Tully questioned if he foresees any parking on Midwood Drive. Mr. Kordus replied no, I do not see Midwood Drive being used for any set businesses. Commissioner Tully asked what the code states on how many parking spaces are required. Mr. Block answered it is one parking stall per employee.
- Mr. Kordus stated he would like to paint the exterior before the end of the year. Commissioner Tully stated he can see how residents would not like the parking on Midwood Drive. Alderman Preusker stated it is not a high traffic street, and would like to see the building fixed up to look nice. Alderman Grandi stated if the commissioners are happy with the current use, the applicant could come back for a yearly review if something changes. Commissioner Redman agrees with the one year renewal for the Conditional Use. Mr. Kordus does not see any more traffic than what A-Z Refrigeration has. Commissioner Redman stated the parking is a concern, since Mr. Kordus is not sure who will be renting out the business. Mr. Kordus replied the renter would provide information on what services would be conducted.
- Mr. Rehberg, stated he understands the greenspace and landscaping is being taken out, but asked if there is enough remaining to be in compliant with the city. Mr. Kordus responded there is enough buffer space around the area, but if parking stalls and asphalt were added, it would be on the south side of the building, which is where the main stream of traffic is. Commissioner Tully asked if there could be landscaping added in front of the building. Mr. Kordus replied it could be added, but currently there is grass. Mr. Kordus stated that if the greenspace was paved for parking, he would add landscaping to the front of the building. Mr. Kordus further stated he is concerned about repainting the building, repairing the parking lot, and giving the garage doors a facelift.
- Megan Watkins, Assistant City Administrator/Zoning Administrator, stated that any new tenant would need to fill out a zoning application with the City to verify if the business is compliant.
- Mr. Kordus explained the ordinance states there shall not be any overnight parking without fencing. Mr. Kordus further explained there are no plans to have long-term parking, since there is so much storage space inside.
- Commissioner Gardner questioned about the lighting and how it shines into the neighbors' home. Ms. Watkins explained the lighting is existing and will not change.
- There were no further comments.

Commissioner Tully moved, and Commissioner Gardner seconded to approve the Conditional Use and Site Plan provided the owner adds landscaping to the front of the building, if the owner removes the greenspace to add more parking stalls, and is subject to a one year renewal.

All were in favor and the motion carried.

C. Consideration to approve a Site Plan application from PSG for property located at 492 N. Pine Street, to construct a balcony to The Liar's Club, subject to Graef's and the Burlington Fire Department's memorandums to the Plan Commission.

- Mayor Hefty opened this item for discussion.
- Mr. Block explained there are no provisions in the ordinance regarding balconies, so it was referred to the Fire Department and the Department of Public Works to make sure the height clearance was acceptable. Ms. Watkins stated the height clearance has been approved by both departments, and there is an easement agreement currently being worked on.
- There were no further comments.

Commissioner Preusker moved, and Commissioner Gardner seconded to approve the Site Plan contingent on the easement agreement.

All were in favor and the motion carried.

Commissioner Grandi stated that he and Commissioner Tully attended a seminar regarding Comprehensive Planning. Commissioner Grandi explained the State commented that all municipalities needed a plan, and found out that the City of Burlington is one of the few communities that adopted the Racine County Comprehensive Plan. All other villages, townships, and cities have a Comprehensive Plan specific to their community. Commissioner Grandi encourages the city to look at more specific plans to identify residential areas, and not adopt the County Plan anymore. Commissioner Tully asked if the City of Burlington does not have our own master plan. Ms. Watkins answered the city had several master plans in place, but when the Racine County master plan was adopted in 2008, the city was under the impression that the City of Burlington's Plan was washed away. Commissioner Gardner questioned who puts the plans together, whether it is independent municipalities or consultants. Mr. Block answered municipalities can do them in house or use a specific law that was passed which dictates regulations. Commissioner Gardner asked how long it takes to create a plan and the costs involved from start to finish. Mr. Block replied he has not worked with this, but can get back with an answer. Commissioner Preusker suggested each department could work on their own areas. Mayor Hefty stated that planners have been involved with land owners for new single-family development.

ADJOURNMENT

Alderman Grandi moved, and Commissioner Gardner seconded to adjourn the meeting at 7:18 p.m.

All were in favor and the motion carried.

Recording Secretary
Kristine Anderson
Administrative Assistant



CITY OF BURLINGTON

POLICE – FIRE COMMISSION

300 North Pine Street, Burlington, Wisconsin 53105
(262) 763-3717



MINUTES

City of Burlington Police and Fire Commission
Burlington Fire Department
165 W. Washington Street, Burlington, Wisconsin
November 6, 2018

1. Call to Order:

Commissioner Hintz called the meeting to order at 5:40 p.m.

2. Roll Call:

Commissioners in attendance: Peter Hintz, Jeff Erickson, Kevin Morrow, Mark McMullen, Fire Chief Alan Babe, and Police Chief Mark Anderson. Joe Busch was Absent.

3. Public Comments:

None.

4. Approval of Minutes

The minutes from the September 4, 2018 PFC meeting was approved on a motion to approve by Commissioner McMullen, seconded by Commissioner Erickson all ayes motion carried.

5. Police and Fire Commission Business

The new PFC Rules and Regulations Manual was approved on a motion by Commissioner Morrow and seconded by Commissioner McMullen all ayes carried the motion.

6. Fire Chief Business

Convened into closed Session pursuant to section 19.85 (1) (c) Wisconsin Statutes for conducting employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility on a motion by Commissioner Erickson and seconded by Commissioner McMullen all ayes carried the motion at 5:44p.m.

(Lauren Casey was interviewed for an intern position; no action was taken here as interns do not need to be approved by the commission per the rules and regulations)

(Joe Busch came into the meeting at 5:48pm)

(We stayed in closed session and decided to act on all items in closed session both Fire and Police Business when we came out after the police candidate interviews)

7. Police Chief Business

A. A motion by Commissioner Erickson and seconded by Commissioner McMullen to reconvene into open session at 9:51 pm all ayes carried the motion.

B. On a motion by Commissioner Erickson and seconded by Commissioner Morrow the following candidates were added to the police department eligibility list, Eric Corrao, Matt Dennis, Steven Wolke, Dieter Holtz, Jacob Hansen, Brian Bielke, Zachary Seefeld, Richard Rogers, David Ferger, and Kyle Chucka all ayes carried the motion.

8. Adjourn

Motion by Commissioner Erickson to adjourn seconded by Commissioner McMullen; motion carried all ayes at 9:53p.m.

Respectfully submitted,
Commissioner Erickson, Secretary



COMMON COUNCIL REGULAR**ITEM NUMBER 9A**

DATE: November 20, 2018

SUBJECT: PREPAIDS AND VOUCHERS - To approve the Prepaid and Voucher List for bills accrued through November 20, 2018.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

Attached please find the Prepaid and Voucher list for bills accrued through November 20, 2018:

Total Prepaid:	\$ 181,723.67
Total Vouchers:	\$ 150,690.93
Grand Total:	\$ 332,414.60

BUDGET/FISCAL IMPACT:

5 Largest Disbursements on the Prepaid and Voucher List:

1. \$39,296.24 John's Disposal Service, Inc - Contracted Monthly Billing for Garbage/Recycle
2. \$28,717.81 Ascent Aviation - 100LL Aviation Gasoline
3. \$19,236.36 Rochester Volunteer Fire Co. - Self-Contained Breathing Apparatus Grant - Cost Share
4. \$18,512.84 WE Energies - Street Lights 09.28.18 to 10.26.18
5. \$13,837.73 K&M Welding and Fabricating - Fabricate Tommy Gate/Plow/Shelf

RECOMMENDATION:

Staff recommends that the Common Council accept and approve these Prepaid and Vouchers in the amount of \$ 332,414.60.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 20, 2018 Common Council meeting.

Attachments

Prepaid 10.31.18

Prepaid 11.02.18

Prepaid 11.09.18

Vouchers 11.20.18

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515111265						
100-515111-265 Festival/Fireworks/Block Party	Twin Rivers Band	Autumn Rib Fest 2018	RIB FEST 2018	10/31/2018	400.00	10/31/2018
Total 100515111265:					400.00	
Grand Totals:					400.00	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100444411000						
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Jail Assessment	2018OCT	11/01/2018	1,382.00	11/02/2018
100-444411-000 COURT FINES & COSTS	RACINE COUNTY TREASURER	Racine Co Surcharge	2018OCT	11/01/2018	474.78	11/02/2018
100-444411-000 COURT FINES & COSTS	ST OF WISC CONTROLLER'S O	ST OF WI CONTROLLER OFFICE OCT	2018OCT	11/01/2018	5,283.44	11/02/2018
Total 100444411000:					7,140.22	
100454521001						
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Walbrandt, Nicholas G Case: 18-7649	18-7649	10/31/2018	5,650.00	11/02/2018
100-454521-001 BOND FEES	RACINE COUNTY CLERK OF C	Lamarche, Travor T Case: 2018CF001382	2018CF001382	11/01/2018	10,000.00	11/02/2018
100-454521-001 BOND FEES	Town of Burlington Clerk of Court	Bellman, Daniel; Commitment #S692302	S692302	10/29/2018	146.40	11/02/2018
Total 100454521001:					15,796.40	
100454591000						
100-454591-000 PARK DEPT	RACINE CO ECONOMIC DEV. C	Security Deposit Refund-Banner	13.000918	10/30/2018	100.00	11/02/2018
Total 100454591000:					100.00	
100515132220						
100-515132-220 ADMIN - UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004OCT18	10/24/2018	310.37	11/02/2018
Total 100515132220:					310.37	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	057 736 7870 001	262767138910 201	10/21/2018	49.68	11/02/2018
100-515132-225 ADMIN - TELEPHONE	VERIZON WIRELESS	VERIZON ADMIN 286396851-00001	9817062697	10/23/2018	46.48	11/02/2018
Total 100515132225:					96.16	
100515132324						
100-515132-324 ADMIN - MEMBERSHIP DUE	NPELRA	2018 Membership-Corbin	CORBIN85333	10/25/2018	210.00	11/02/2018
Total 100515132324:					210.00	
100515141220						
100-515141-220 FINANCE - UTILITY SERVIC	WE ENERGIES	5843-033-004 (split)	5843033004OCT18	10/24/2018	188.44	11/02/2018
Total 100515141220:					188.44	
100515141225						
100-515141-225 FINANCE - TELEPHONE	VERIZON WIRELESS	VERIZON FINANCE 286396851-00001	9817062697	10/23/2018	46.53	11/02/2018
Total 100515141225:					46.53	
100515141330						
100-515141-330 FINANCE - TRAVEL	DEQUAKER, STEVE	Mileage Reimbursement	103018	10/30/2018	71.40	11/02/2018
Total 100515141330:					71.40	
100525211220						
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	1461-190-073	1461190073SEPT1	10/23/2018	182.89	11/02/2018
100-525211-220 POLICE - UTILITY SERVICE	WE ENERGIES	5843-681-877	5843681877SEPT1	10/24/2018	1,549.93	11/02/2018
Total 100525211220:					1,732.82	
100525211225						
100-525211-225 POLICE - TELEPHONE	VERIZON WIRELESS	VERIZON POLICE 286396851-00001	9817062697	10/23/2018	546.23	11/02/2018
100-525211-225 POLICE - TELEPHONE	BCN TELECOM, INC	PW200047 - Intoxilyzer Line	22600462	10/15/2018	91.22	11/02/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211225:					637.45	
100525220220						
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8403-026-057	8403026057OCT18	10/18/2018	981.60	11/02/2018
100-525220-220 FIRE - UTILITY SERVICES	WE ENERGIES	8419-416-558	8419416558OCT18	10/24/2018	10.89	11/02/2018
Total 100525220220:					992.49	
100525220225						
100-525220-225 FIRE - TELEPHONE	VERIZON WIRELESS	VERIZON FIRE 286396851-00001	9817062697	10/23/2018	95.14	11/02/2018
Total 100525220225:					95.14	
100525231220						
100-525231-220 BLDG INSP UTILITIES	WE ENERGIES	5843-033-004 (split)	5843033004OCT18	10/24/2018	55.42	11/02/2018
Total 100525231220:					55.42	
100525231225						
100-525231-225 BLDG INSP - TELEPHONE	VERIZON WIRELESS	VERIZON BLDG DEPARTMENT	9817062697	10/23/2018	15.00	11/02/2018
Total 100525231225:					15.00	
100535321225						
100-535321-225 STREETS - TELEPHONE	VERIZON WIRELESS	VERIZON STREET 286396851-00001	9817062697	10/23/2018	81.12	11/02/2018
Total 100535321225:					81.12	
100535321261						
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0455-414-409	0455414409OCT18	10/17/2018	189.37	11/02/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0838-352-542	0838352542OCT18	10/22/2018	30.06	11/02/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	0850-628-152	0850628152OCT18	10/22/2018	268.18	11/02/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	2023-503-060	2023503060OCT18	10/23/2018	124.10	11/02/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	4404-149-064	4404149064OCT18	10/17/2018	36.79	11/02/2018
100-535321-261 STREETS - LIGHTING	WE ENERGIES	5406-087-899	5406087899OCT18	10/17/2018	103.66	11/02/2018
Total 100535321261:					752.16	
100555551220						
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0235-568-359	0235568359SEP18	10/08/2018	63.47	11/02/2018
100-555551-220 PARKS - UTILITIES	WE ENERGIES	0435-566-939	0435566939SEP18	10/17/2018	37.08	11/02/2018
Total 100555551220:					100.55	
100565639399						
100-565639-399 ECONOMIC DEVELOPMENT	RACINE CO ECONOMIC DEV. C	RCEDC 4TH QUARTER CONTRACT	Q4 2018	10/17/2018	10,600.00	11/02/2018
Total 100565639399:					10,600.00	
251555511220						
251-555511-220 UILITIES	WE ENERGIES	0810-148-657	0810148657OCT18	10/24/2018	917.84	11/02/2018
251-555511-220 UILITIES	WE ENERGIES	5852-857-487	5852857487OCT18	10/23/2018	137.75	11/02/2018
Total 251555511220:					1,055.59	
251555511242						
251-555511-242 REPAIR, MAINTENANCE EQ	GORDON FLESCH COMPANY, I	GORDON FLESCH LIBRARY	12391229	10/31/2018	545.24	11/02/2018
251-555511-242 REPAIR, MAINTENANCE EQ	QUILL CORPORATION	Toner	1811317	10/31/2018	80.99	11/02/2018

GL Account and Title		Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 251555511242:						626.23	
251555511247							
251-555511-247	REPAIR,MAINTENANCE BUI	MENARDS	Building Supplies-Library	74640	10/31/2018	41.87	11/02/2018
251-555511-247	REPAIR,MAINTENANCE BUI	MENARDS	Building Supplies-Library	75130	10/31/2018	49.94	11/02/2018
251-555511-247	REPAIR,MAINTENANCE BUI	PETTY CASH LIBRARY	building repair	1018PC5	10/31/2018	3.68	11/02/2018
251-555511-247	REPAIR,MAINTENANCE BUI	REINEMANS, INC.	Building Supplies	152559	10/31/2018	21.59	11/02/2018
251-555511-247	REPAIR,MAINTENANCE BUI	VORPAGEL SERVICE INC.	Heating Maintenance-Library	092418VSI	10/31/2018	1,048.57	11/02/2018
Total 251555511247:						1,165.65	
251555511310							
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	Shelf End Display Bins	6463775	10/31/2018	539.45	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	DEMCO	Tech Services Supplies	6473240	10/31/2018	221.45	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	MENARDS	Supplies-Library	75138	10/31/2018	27.40	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	general supplies	1018PC1	10/31/2018	12.56	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	postage	1018PC2	10/31/2018	28.85	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	PETTY CASH LIBRARY	Adult Program Expenses	1018PC4	10/31/2018	4.98	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	RICHTER'S MARKETPLACE	Richter's Marketplace - Library	092518RM	10/31/2018	51.73	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	AMAZON.COM/GE MONEY	Materials	1018AMAZ1	10/31/2018	59.97	11/02/2018
251-555511-310	OFFICE SUPPLIES, POSTA	STAPLES BUSINESS ADVANTA	STAPLES LIBRARY SUPPLIES	8051519062	10/31/2018	77.59	11/02/2018
Total 251555511310:						1,023.98	
251555511327							
251-555511-327	MATERIALS	BAKER & TAYLOR	Library Materials	2034016037	10/31/2018	1,923.38	11/02/2018
251-555511-327	MATERIALS	BAKER & TAYLOR	Children's Material	2034033237	10/31/2018	1,436.67	11/02/2018
251-555511-327	MATERIALS	BAKER & TAYLOR	Online Records	N518100039	10/31/2018	635.00	11/02/2018
251-555511-327	MATERIALS	CENTER POINT LARGE PRINT	Large Print Material	1625723	10/31/2018	271.44	11/02/2018
251-555511-327	MATERIALS	WI DEPT OF PUBLIC INSTRUCT	DPI WISCAT SERVICE	01015-S5	10/31/2018	200.00	11/02/2018
251-555511-327	MATERIALS	AMAZON.COM/GE MONEY	adult and Childrens Materials	1018AMAZ2	10/31/2018	177.15	11/02/2018
Total 251555511327:						4,643.64	
251555511330							
251-555511-330	INSERVICE TRAINING/TRAV	DAVIES, JOE	Reimbursement: Mileage	OCT2018	11/02/2018	286.94	11/02/2018
Total 251555511330:						286.94	
251555511345							
251-555511-345	PROGRAMS	PETTY CASH LIBRARY	Childrens Program Expense	1018PC3	10/31/2018	4.00	11/02/2018
251-555511-345	PROGRAMS	PARRETT, COURTNEY	Cookies-Fantastic Beast Program	102618	10/26/2018	72.00	11/02/2018
Total 251555511345:						76.00	
453565616830							
453-565616-830	Disaster Exenditure	AMAZON CAPITAL SERVICES, I	Flood Replacement Item	1RN6-9LHP-FXNK	10/25/2018	99.40	11/02/2018
Total 453565616830:						99.40	
465525220807							
465-525220-807	Fire SCBA Bottles	ROCHESTER VOLUNTEER FIRE	SCBA Grant-Cost Share	102418	10/24/2018	19,236.36	11/02/2018
Total 465525220807:						19,236.36	
501514900000							
501-514900-000	ADMINISTRATIVE EXPENSE	DIRECTPATH	Monthly fee for Advocacy Serv	AT40977	11/01/2018	156.00	11/02/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 501514900000:					156.00	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0225-428-357 (split)	0225428357OCT18	10/26/2018	80.70	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	0469-455-267	0469455267OCT18	10/16/2018	175.43	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	1887-026-576	1887026576OCT18	10/20/2018	12,517.47	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	3602-583-285	3602583285SEPT1	10/17/2018	48.20	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4847-248-215	4847248215OCT18	10/22/2018	182.88	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	4897-650-087	4897650087OCT18	10/22/2018	56.17	11/02/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6212-377-525	6212377525OCT18	10/23/2018	4,098.51	11/02/2018
Total 621575740220:					17,159.36	
621575740222						
621-575740-222 GAS	WE ENERGIES	0225-428-357 (split)	0225428357OCT18	10/26/2018	10.02	11/02/2018
621-575740-222 GAS	WE ENERGIES	0862-239-067	0862239067OCT18	10/22/2018	2,502.68	11/02/2018
621-575740-222 GAS	WE ENERGIES	2663-378-614	2663378614OCT18	10/22/2018	24.65	11/02/2018
621-575740-222 GAS	WE ENERGIES	3646-902-199	3646902199OCT18	10/22/2018	20.56	11/02/2018
Total 621575740222:					2,557.91	
621575740225						
621-575740-225 TELEPHONE	VERIZON WIRELESS	VERIZON WWTP 286396851-00001	9817062697	10/23/2018	27.65	11/02/2018
Total 621575740225:					27.65	
621575740330						
621-575740-330 SEWER - INSRVC TRNG & T	O'DEA, DANIEL	Drivers License Renewal	103018	10/30/2018	75.26	11/02/2018
Total 621575740330:					75.26	
622506220000						
622-506220-000 POWER	WE ENERGIES	0882-547-355 (split)	0882547355OCT18	10/22/2018	3,602.94	11/02/2018
622-506220-000 POWER	WE ENERGIES	3076-628-864	3076628864SEPT1	10/24/2018	1,884.15	11/02/2018
622-506220-000 POWER	WE ENERGIES	3267-293-366	3267293366OCT18	10/22/2018	624.54	11/02/2018
622-506220-000 POWER	WE ENERGIES	6271-254-861 (split)	6271254861OCT18	10/23/2018	1,623.55	11/02/2018
622-506220-000 POWER	WE ENERGIES	7255-465-187	7255465187OCT18	10/22/2018	160.17	11/02/2018
Total 622506220000:					7,895.35	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	0882-547-355 (split)	0882547355OCT18	10/22/2018	26.28	11/02/2018
622-506230-000 SUPPLIES	WE ENERGIES	1438-804-919	1438804919OCT18	10/24/2018	10.45	11/02/2018
622-506230-000 SUPPLIES	WE ENERGIES	6271-254-861 (split)	6271254861OCT18	10/23/2018	14.41	11/02/2018
622-506230-000 SUPPLIES	WE ENERGIES	6499-874-589	6499874589SEPT1	10/22/2018	20.56	11/02/2018
622-506230-000 SUPPLIES	WE ENERGIES	9259-879-303	9259879303OCT18	10/23/2018	9.57	11/02/2018
Total 622506230000:					81.27	
875232000						
875-232000 MUNICIPAL COURT DEP	KATZMAN, MEGHAN	RESTITUTION	11012018	11/01/2018	2.48	11/02/2018
Total 875232000:					2.48	
Grand Totals:					95,190.74	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
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Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
100515132153						
100-515132-153 ADMIN - EBC	EMPLOYEE BENEFITS CORPO	EBC ADMINISTRATION	2331633	10/15/2018	14.38	11/09/2018
Total 100515132153:					14.38	
100515132225						
100-515132-225 ADMIN - TELEPHONE	AT & T	262 767-1389 327 6	262767138910	10/28/2018	264.04	11/09/2018
Total 100515132225:					264.04	
100515132310						
100-515132-310 ADMIN - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	EIG* Constant Contract (ongoing)	5799 10/18	10/28/2018	5.00	11/09/2018
Total 100515132310:					5.00	
100515132330						
100-515132-330 ADMIN - INSVC TRAINING &	DINERS CLUB COMMERCIAL	Wis City County Management	5799 10/18	10/28/2018	20.60	11/09/2018
Total 100515132330:					20.60	
100515141153						
100-515141-153 FINANCE - EMPLOYEE BEN	EMPLOYEE BENEFITS CORPO	EBC FINANCE	2331633	10/15/2018	1.25	11/09/2018
Total 100515141153:					1.25	
100515141310						
100-515141-310 FINANCE - OFFICE SUPP/P	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	6.72	11/09/2018
Total 100515141310:					6.72	
100515141399						
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Walmart-Budget Partners	5864 10/18	10/28/2018	73.20	11/09/2018
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Walmart-Budget Partners	5864 10/18	10/28/2018	25.40	11/09/2018
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Walmart-Budget Partners	5864 10/18	10/28/2018	89.19	11/09/2018
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Walmart-Budget Partners	5864 10/18	10/28/2018	21.44	11/09/2018
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Walmart-Budget Partners	5864 10/18	10/28/2018	124.56	11/09/2018
100-515141-399 FINANCE - MISC. EXPENSE	DINERS CLUB COMMERCIAL	Jimmy Johns	5864 10/18	10/28/2018	10.69	11/09/2018
Total 100515141399:					344.48	
100515154141						
100-515154-141 ASSESSOR - BOARD OF RE	TORHORST, PENNY	BOARD OF REVIEW 0/28/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	HEIN, SUSAN	Board of Review 08/28/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	HEIN, SUSAN	Meeting to Adjourn 05/23/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	HARTWICK, ROBERT	BOARD OF REVIEW 08/28/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	HARTWICK, ROBERT	Meeting to Adjourn 05/23/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	MUSGRAVE, ROBERT	BOARD OF REVIEW 08/28/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	MORROW, KEVIN	BOARD OF REVIEW 08/28/18	110818	11/08/2018	35.00	11/09/2018
100-515154-141 ASSESSOR - BOARD OF RE	MORROW, KEVIN	Meeting to Adjourn 05/23/18	110818	11/08/2018	35.00	11/09/2018
Total 100515154141:					280.00	
100525211153						
100-525211-153 POLICE - EMP BENEFITS C	EMPLOYEE BENEFITS CORPO	EBC POLICE	2331633	10/15/2018	8.75	11/09/2018
Total 100525211153:					8.75	
100525211160						
100-525211-160 POLICE - WORKERS COMP	UNEMPLOYMENT INSURANCE	DWD-UI acct 692108-000-2	9237915	10/31/2018	857.30	11/09/2018

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
Total 100525211160:					857.30	
100525211240						
100-525211-240 POLICE - FUEL, OIL	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	3,127.12	11/09/2018
Total 100525211240:					3,127.12	
100525211310						
100-525211-310 POLICE - OFF SUPP-POSTA	DINERS CLUB COMMERCIAL	Build A Sign	5781 10/18	10/28/2018	35.67	11/09/2018
Total 100525211310:					35.67	
100525211330						
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	2208 10/18	10/28/2018	42.31	11/09/2018
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kira Asian Bistro	2208 10/18	10/28/2018	64.78	11/09/2018
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari Hotel	5781 10/18	10/28/2018	109.00	11/09/2018
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Kalahari Hotel	5781 10/18	10/28/2018	109.00	11/09/2018
100-525211-330 POLICE - TRAVEL	DINERS CLUB COMMERCIAL	Jimmy Johns	5781 10/18	10/28/2018	45.99	11/09/2018
100-525211-330 POLICE - TRAVEL	BORCHARDT, JODI M	Training-Travel & Meals	10222018	10/22/2018	128.62	11/09/2018
Total 100525211330:					499.70	
100525211381						
100-525211-381 POLICE - INVESTIGATIONS	DINERS CLUB COMMERCIAL	Postage	2208 10/18	10/28/2018	12.24	11/09/2018
Total 100525211381:					12.24	
100525220153						
100-525220-153 FIRE - EMPLOYEE BENEFIT	EMPLOYEE BENEFITS CORPO	EBC FIRE	2331633	10/15/2018	12.50	11/09/2018
Total 100525220153:					12.50	
100525220240						
100-525220-240 FIRE - FUEL, OIL, LUBRICA	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	629.97	11/09/2018
Total 100525220240:					629.97	
100525220248						
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Amazon-Coffee Maker	8038 10/18	10/28/2018	277.00	11/09/2018
100-525220-248 FIRE - REPAIR MAINT BLDG	DINERS CLUB COMMERCIAL	Amazon-Coffee Filters	8038 10/18	10/28/2018	11.90	11/09/2018
Total 100525220248:					288.90	
100525220298						
100-525220-298 FIRE- CONTRACT SERVICE	Wisconsin Dept of Safety and	Municipal Fees April - Nov 2018	2018 MUNI	11/08/2018	245.00	11/09/2018
Total 100525220298:					245.00	
100525231372						
100-525231-372 BLDG INSP - AUTO EXPENS	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	53.70	11/09/2018
Total 100525231372:					53.70	
100535321220						
100-535321-220 STREETS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345SEP18	10/23/2018	695.07	11/09/2018
100-535321-220 STREETS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671SEP18	10/22/2018	100.29	11/09/2018

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Total 100535321220:					795.36	
100535321240						
100-535321-240	STREETS - FUEL, OIL & LU	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	2,224.0711/09/2018
Total 100535321240:					2,224.07	
100535321261						
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0818-594-802	0818594802SEP18	10/23/2018	16.2511/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	0819-473-268	0819473268SEP18	10/23/2018	83.6711/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	4432-157-647	4432157647OCT18	10/26/2018	18,512.8411/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5043-084-318	5043084318SEP18	10/19/2018	36.5611/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5459-100-732	5459100732SEP18	10/24/2018	344.0911/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5465-979-181	5465979181SEP18	10/18/2018	51.6511/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5644-617-733	5644617733SEP18	10/23/2018	137.7611/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	5695-147-539	5695147539SEP18	10/23/2018	289.7611/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	6893-002-943	6893002943SEP18	10/21/2018	16.8011/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7245-068-041	7245068041SEP18	10/24/2018	185.3911/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7255-756-558	7255756558SEP18	10/18/2018	17.8311/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	7467-500-426	7467500426SEP18	10/24/2018	289.0011/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	8499-073-119	8499073119SEP18	10/24/2018	208.0711/09/2018
100-535321-261	STREETS - LIGHTING	WE ENERGIES	9418-285-345	9418285345SEP18	10/24/2018	90.7911/09/2018
Total 100535321261:					20,280.46	
100535321310						
100-535321-310	STREETS - OFF SUPP/POS	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	1.2511/09/2018
100-535321-310	STREETS - OFF SUPP/POS	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	10.0011/09/2018
100-535321-310	STREETS - OFF SUPP/POS	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	10.0011/09/2018
100-535321-310	STREETS - OFF SUPP/POS	TIME WARNER CABLE	Acct # 079820101 (split)	79820101110118	11/01/2018	28.8911/09/2018
Total 100535321310:					50.14	
100535321354						
100-535321-354	STREETS-PARKNG STRUC	WE ENERGIES	7082-958-528	7082958528SEP18	10/24/2018	519.4511/09/2018
Total 100535321354:					519.45	
100555551220						
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1269-762-568	1269762568SEP18	10/23/2018	36.8011/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	1638-891-345 (split)	1638891345SEP18	10/23/2018	347.5311/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	2428-946-714	2428946714SEP18	10/23/2018	550.2411/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3243-370-777	3243370777SEP18	10/24/2018	19.2911/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	3698-542-543	3698542543SEP18	10/24/2018	29.9011/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6211-699-899	6211699899SEP18	10/23/2018	46.0911/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6682-248-573	6682248573SEP18	10/25/2018	301.5511/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	6895-338-188	6895338188SEP18	10/24/2018	103.2811/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8430-081-671 (split)	8430081671SEP18	10/22/2018	50.1511/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	8893-353-410	8893353410OCT18	10/29/2018	38.0211/09/2018
100-555551-220	PARKS - UTILITIES	WE ENERGIES	9274-302-992	9274302992OCT18	10/29/2018	16.8011/09/2018
Total 100555551220:					1,539.65	
100555551240						
100-555551-240	PARKS - FUEL, OIL, LUBRIC	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	523.4311/09/2018
Total 100555551240:					523.43	

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100555551265						
100-555551-265 PARKS - FESTIVAL EXPENS	PETTY CASH - DPW	Rodeo - Sam's Club	2018AUG-OCT	11/08/2018	83.04	11/09/2018
Total 100555551265:					83.04	
100555551310						
100-555551-310 PARKS - OFFICE SUPP, PO	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	1.25	11/09/2018
100-555551-310 PARKS - OFFICE SUPP, PO	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	49.50	11/09/2018
100-555551-310 PARKS - OFFICE SUPP, PO	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	10.00	11/09/2018
100-555551-310 PARKS - OFFICE SUPP, PO	PETTY CASH - DPW	PETTY CASH DPW (split)	2018AUG-OCT	11/08/2018	10.00	11/09/2018
100-555551-310 PARKS - OFFICE SUPP, PO	TIME WARNER CABLE	Acct # 079820101 (split)	79820101110118	11/01/2018	28.90	11/09/2018
Total 100555551310:					99.65	
251555511225						
251-555511-225 TELEPHONE	DINERS CLUB COMMERCIAL	Google (ongoing)	3031 10/18	10/28/2018	62.50	11/09/2018
Total 251555511225:					62.50	
251555511310						
251-555511-310 OFFICE SUPPLIES, POSTA	DINERS CLUB COMMERCIAL	Walmart	6861 10/18	10/28/2018	32.88	11/09/2018
251-555511-310 OFFICE SUPPLIES, POSTA	LAKESHORE LIBRARY SYSTEM	Trustee Dinner	2012	11/06/2018	30.00	11/09/2018
Total 251555511310:					62.88	
251555511318						
251-555511-318 AUTOMATION	DINERS CLUB COMMERCIAL	Mobile Beacon	6861 10/18	10/28/2018	159.98	11/09/2018
Total 251555511318:					159.98	
251555511327						
251-555511-327 MATERIALS	FONTANA PUBLIC LIBRARY	Under My Skin-LP	11012018	11/01/2018	10.50	11/09/2018
Total 251555511327:					10.50	
251555511330						
251-555511-330 INSERVICE TRAINING/TRAV	DINERS CLUB COMMERCIAL	WLA Conference	3031 10/18	10/28/2018	17.19	11/09/2018
251-555511-330 INSERVICE TRAINING/TRAV	DINERS CLUB COMMERCIAL	WLA Conference	3031 10/18	10/28/2018	16.00	11/09/2018
251-555511-330 INSERVICE TRAINING/TRAV	DINERS CLUB COMMERCIAL	WLA Conference	3031 10/18	10/28/2018	15.35	11/09/2018
251-555511-330 INSERVICE TRAINING/TRAV	DINERS CLUB COMMERCIAL	WLA Conference	3031 10/18	10/28/2018	8.97	11/09/2018
Total 251555511330:					57.51	
453565616830						
453-565616-830 Disaster Exenditure	AT & T	262 767-1904 046 8	262767190410	10/28/2018	704.20	11/09/2018
Total 453565616830:					704.20	
467535320500						
467-535320-500 CONSERVATION AND DEVE	STRELBICKI, AL	HPC Facade Grant-Front	110818	11/08/2018	3,380.00	11/09/2018
467-535320-500 CONSERVATION AND DEVE	316 PINE STREET LLC	HPC Facade Grant Front & Rear	110818	11/08/2018	9,675.00	11/09/2018
Total 467535320500:					13,055.00	
501514900001						
501-514900-001 HEALTHY EMPLOYEE PART	Lois, Brian	Flu Shots-2 Children	110718	11/07/2018	70.00	11/09/2018
Total 501514900001:					70.00	

GL Account and Title	Vendor Name	Description	Invoice Number	Invoice Date	Net Invoice Amount	Date Paid
621575740153						
621-575740-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WWTP	2331633	10/15/2018	12.50	11/09/2018
Total 621575740153:					12.50	
621575740220						
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	6268-292-660	6268292660OCT18	10/29/2018	40.51	11/09/2018
621-575740-220 WWTP-ELECTRIC	WE ENERGIES	8635-875-051	8635875051OCT18	11/01/2018	49.67	11/09/2018
Total 621575740220:					90.18	
621575740225						
621-575740-225 TELEPHONE	TIME WARNER CABLE	Acct # 079820101 (split)	79820101110118	11/01/2018	28.90	11/09/2018
Total 621575740225:					28.90	
621575740240						
621-575740-240 FUEL, OIL AND LUBRICANT	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	865.09	11/09/2018
Total 621575740240:					865.09	
621575740310						
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2018OCT	10/31/2018	21.00	11/09/2018
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2018OCT	10/31/2018	7.25	11/09/2018
621-575740-310 OFFICE SUPPLIES, POSTA	PETTY CASH WWTP	PETTY CASH WWTP POST OFFICE	2018OCT	10/31/2018	80.00	11/09/2018
Total 621575740310:					108.25	
622506220000						
622-506220-000 POWER	WE ENERGIES	3457-108-505	3457108505SEP18	10/24/2018	3,404.21	11/09/2018
622-506220-000 POWER	WE ENERGIES	8682-353-384 (split)	8682353384SEP18	10/24/2018	2,358.97	11/09/2018
Total 622506220000:					5,763.18	
622506230000						
622-506230-000 SUPPLIES	WE ENERGIES	1473-005-365	1473005365SEP18	10/28/2018	34.84	11/09/2018
622-506230-000 SUPPLIES	WE ENERGIES	8682-353-384 (split)	8682353384SEP18	10/24/2018	17.95	11/09/2018
Total 622506230000:					52.79	
622509040000						
622-509040-000 UNCOLLECTIBLE ACCOUNT	GLEASON REDI-MIX	Overpayment- 151 Longmeadow Dr.	11022018	11/02/2018	151.73	11/09/2018
Total 622509040000:					151.73	
622509210000						
622-509210-000 OFFICE SUPPLY	TIME WARNER CABLE	Acct # 079820101 (split)	79820101110118	11/01/2018	28.90	11/09/2018
Total 622509210000:					28.90	
622509260153						
622-509260-153 EMPLOYEE BENEFITS	EMPLOYEE BENEFITS CORPO	EBC WATER	2331633	10/15/2018	.62	11/09/2018
Total 622509260153:					.62	
622509330000						
622-509330-000 TRANSPORTATION-SUPPLI	VOYAGER FLEET SYSTEMS IN	Voyager Acct. 869297630 (split)	869297630844	11/01/2018	439.28	11/09/2018

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Total 622509330000:						439.28	
622509350000							
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	1638-891-345 (split)	1638891345SEP18	10/23/2018	695.07	11/09/2018
622-509350-000	GENERAL PLANT-SUPPLIE	WE ENERGIES	8430-081-671 (split)	8430081671SEP18	10/22/2018	100.29	11/09/2018
Total 622509350000:						795.36	
623575740200							
623-575740-200	FUEL FOR RESALE	ASCENT AVIATION GROUP, INC	100LL AVIATION GASOLINE	564873	11/02/2018	28,717.61	11/09/2018
Total 623575740200:						28,717.61	
623575740225							
623-575740-225	TELEPHONE	AT & T	262 757 0907 307 4	262757090710	10/25/2018	156.19	11/09/2018
Total 623575740225:						156.19	
802484840000							
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	93.07	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	186.14	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	82.00	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	164.00	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	82.00	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	82.00	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	186.14	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	22.14	11/09/2018
802-484840-000	K-NINE UNIT	DINERS CLUB COMMERCIAL	Holiday Inn-K-9 Unit	2208 10/18	10/28/2018	164.00	11/09/2018
802-484840-000	K-NINE UNIT	WILLMS, ERIC	Reimbursement - Meals	102618	10/26/2018	900.00	11/09/2018
Total 802484840000:						1,917.21	
Grand Totals:						86,132.93	

Dated: _____

Motion for Approval by: _____

Motion Seconded by: _____

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
1224						
5 ALARM	100-525220-244 FIRE - REPAIR MAINT EQUIPMENT	181301-1	Inspection & Repair MSA Evolution 5800	10/22/2018	2,419.18	1118
Total 1224:					2,419.18	
20						
A TO Z REFRIGERATION	621-575740-244 REPAIRS,MAINT EQUIPMENT	97441	Replace Heat/AC Unit	10/17/2018	725.00	1118
A TO Z REFRIGERATION	621-575740-244 REPAIRS,MAINT EQUIPMENT	97441-1	Inspect Heat/AC Unit	10/17/2018	73.13	1118
Total 20:					798.13	
5907						
ACL LABORATORIES	100-525211-381 POLICE - INVESTIGATIONS	X661-201810-0	ACL LAB 30002225-X661 POLICE DEP	11/01/2018	27.60	1118
Total 5907:					27.60	
8786						
ALADTEC, INC	100-525220-298 FIRE- CONTRACT SERVICES	2018-12700	ALADTEC ANNUAL SUBSCRIPTION	10/30/2018	2,495.00	1118
Total 8786:					2,495.00	
117						
ALSCO	622-509030-000 OFFICE SUPPLIES	IMIL1373907	ALSCO DPW - Water Customer #02557	10/10/2018	33.71	1118
ALSCO	622-509030-000 OFFICE SUPPLIES	IMIL1376217	ALSCO DPW - Water Customer #02557	10/17/2018	35.70	1118
ALSCO	622-509030-000 OFFICE SUPPLIES	IMIL1378515	ALSCO DPW - Water Customer #02557	10/24/2018	33.71	1118
ALSCO	621-575740-159 CLOTHING ALLOWANCE	IMIL1378516	ALSCO WWTP (split) Cust # 012230	10/24/2018	83.10	1118
ALSCO	621-575740-244 REPAIRS,MAINT EQUIPMENT	IMIL1378516	ALSCO WWTP (split) Cust # 012230	10/24/2018	13.44	1118
ALSCO	621-575740-244 REPAIRS,MAINT EQUIPMENT	IMIL1378517	ALSCO WWTP Cust # 012231 (split)	10/24/2018	129.59	1118
ALSCO	621-575740-249 LABORATORY	IMIL1378517	ALSCO WWTP Cust # 012231 (split)	10/24/2018	98.14	1118
ALSCO	100-515132-310 ADMIN - OFF SUPP-POSTAGE	IMIL1380846	ALSCO DPW (split) Customer # 074780	10/31/2018	2.97	1118
ALSCO	100-535321-159 STREETS - CLOTHING ALLOWAN	IMIL1380846	ALSCO DPW (split) Customer # 074780	10/31/2018	36.98	1118
ALSCO	100-555551-159 PARKS - CLOTHING	IMIL1380846	ALSCO DPW (split) Customer # 074780	10/31/2018	36.98	1118
ALSCO	100-535321-248 STREETS REP & MAINT BLDG	IMIL1380846	ALSCO DPW (split) Customer # 074780	10/31/2018	31.66	1118
ALSCO	100-555551-248 PARKS - REPAIR MAINT BLDGS	IMIL1380846	ALSCO DPW (split) Customer # 074780	10/31/2018	31.66	1118
ALSCO	100-535321-248 STREETS REP & MAINT BLDG	IMIL1380847	ALSCO DPW (split) Customer # 074781	10/31/2018	13.61	1118
ALSCO	622-509350-000 GENERAL PLANT-SUPPLIES	IMIL1380847	ALSCO DPW (split) Customer # 074781	10/31/2018	13.61	1118
ALSCO	100-555551-248 PARKS - REPAIR MAINT BLDGS	IMIL1380847	ALSCO DPW (split) Customer # 074781	10/31/2018	6.80	1118
ALSCO	622-509030-000 OFFICE SUPPLIES	IMIL1380848	ALSCO DPW - Water Customer #02557	10/31/2018	33.71	1118
ALSCO	621-575740-159 CLOTHING ALLOWANCE	IMIL1380849	ALSCO WWTP (split) Cust # 012230	10/31/2018	83.10	1118
ALSCO	621-575740-244 REPAIRS,MAINT EQUIPMENT	IMIL1380849	ALSCO WWTP (split) Cust # 012230	10/31/2018	13.44	1118
ALSCO	100-515132-310 ADMIN - OFF SUPP-POSTAGE	IMIL1383274	ALSCO DPW (split) Customer # 074780	11/07/2018	2.97	1118
ALSCO	100-535321-159 STREETS - CLOTHING ALLOWAN	IMIL1383274	ALSCO DPW (split) Customer # 074780	11/07/2018	34.69	1118
ALSCO	100-555551-159 PARKS - CLOTHING	IMIL1383274	ALSCO DPW (split) Customer # 074780	11/07/2018	34.69	1118
Total 117:					804.26	
7396						
AMERICAN POWER EQUIPMEN	100-555551-244 PARKS - REPAIR MAINT EQUIPME	91239	switch-PTO	10/23/2018	41.64	1118
AMERICAN POWER EQUIPMEN	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	91239	switch-PTO	10/23/2018	41.64	1118
Total 7396:					83.28	
218						
ASPHALT CONTRACTORS, INC	100-535321-351 STREETS - MAINT CURB,GUT,SW	218455	LT Grade #5 9.5mm	10/13/2018	55.44	1118
Total 218:					55.44	

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4154						
AURORA HEALTH CARE	621-575740-374 SAFETY	165906135	Acct #600003828 Odea, Daniel	09/26/2018	120.00	1118
AURORA HEALTH CARE	100-535321-211 STREETS - PHYSICALS	165906427	Acct #600003828 Vos, Ryan A	09/26/2018	120.00	1118
AURORA HEALTH CARE	621-575740-374 SAFETY	165906761	Acct #600003828 Weithaus, C	09/26/2018	120.00	1118
AURORA HEALTH CARE	622-509250-000 EDUCATION-SUPPLIES	166931734	Acct #600003828 Hintz, Laird	09/28/2018	120.00	1118
AURORA HEALTH CARE	100-525211-211 POLICE - PHYSICALS	167070034	Acct #600003826 Hallingstad, Zachaiah	09/28/2018	106.00	1118
AURORA HEALTH CARE	100-525211-211 POLICE - PHYSICALS	167145697	Acct #600003826 Larsen, Cynthia	10/02/2018	106.00	1118
AURORA HEALTH CARE	621-575740-374 SAFETY	167284530	Acct #600003826 Blink, Benjamin	10/04/2018	50.00	1118
AURORA HEALTH CARE	100-535321-211 STREETS - PHYSICALS	167284641	Acct #600003826 Dexter, Mason	10/04/2018	50.00	1118
AURORA HEALTH CARE	621-575740-374 SAFETY	167284785	Acct #600003826 Hefty, Donald	10/04/2018	75.00	1118
AURORA HEALTH CARE	622-509250-000 EDUCATION-SUPPLIES	167285372	Acct #600003826 Hintz, Laird	10/05/2018	50.00	1118
AURORA HEALTH CARE	100-555551-211 PARKS - PHYSICALS	167285581	Acct #600003826 Riggs, Peter	10/05/2018	75.00	1118
AURORA HEALTH CARE	100-535321-211 STREETS - PHYSICALS	167286058	Acct #600003826 Lahodik, Jeffrey	10/05/2018	50.00	1118
Total 4154:					1,042.00	
8149						
BJELAJAC, JOHN M	100-515161-272 ATTORNEY - MUNICIPAL COURT	16100-041D	Browns Lake Sanitary District	10/31/2018	225.00	1118
BJELAJAC, JOHN M	100-515161-220 ATTORNEY - CONTRACT	18100-000D	General File - 2018	10/31/2018	1,500.00	1118
BJELAJAC, JOHN M	100-515161-220 ATTORNEY - CONTRACT	18100-031D	Renewal of Echo Lake Agreement	10/31/2018	75.00	1118
BJELAJAC, JOHN M	100-515161-220 ATTORNEY - CONTRACT	18100-080D	Liar's Club Balcony	10/31/2018	735.00	1118
BJELAJAC, JOHN M	100-515161-220 ATTORNEY - CONTRACT	18100-087D	Burlington Rescue Squad	10/31/2018	1,065.00	1118
BJELAJAC, JOHN M	100-515161-220 ATTORNEY - CONTRACT	18100-090D	US Cellular Tower	10/31/2018	60.00	1118
BJELAJAC, JOHN M	100-515161-272 ATTORNEY - MUNICIPAL COURT	18100-099D	Municipal Court General File - 2018	10/31/2018	4,920.00	1118
Total 8149:					8,580.00	
5477						
BUMPER TO BUMPER BURLING	622-509330-000 TRANSPORTATION-SUPPLIES	I-349961	#21 Clipnut/Oil Filter	10/11/2018	24.97	1118
BUMPER TO BUMPER BURLING	100-535321-350 STREETS - REP MAINT SUPPLIES	I-350380	Differential Ven	10/19/2018	7.77	1118
BUMPER TO BUMPER BURLING	622-506410-000 SUPPLIES	I-350441	Wrench	10/22/2018	33.38	1118
BUMPER TO BUMPER BURLING	100-535321-350 STREETS - REP MAINT SUPPLIES	I-350532	Return-Differential Ven	10/23/2018	7.77-	1118
Total 5477:					58.35	
4048						
BURLINGTON AREA CHAMBER	623-575740-298 CONTRACT SERVICES	2019 DUES	Airport 2019 Membership	11/01/2018	364.00	1118
Total 4048:					364.00	
6280						
BURLINGTON DEVELOPMENT	623-575740-298 CONTRACT SERVICES	2018NOV-A	TIME WARNER	11/01/2018	257.01	1118
BURLINGTON DEVELOPMENT	623-575740-298 CONTRACT SERVICES	2018NOV-A	Pat's Sanitary Service	11/01/2018	35.97	1118
BURLINGTON DEVELOPMENT	623-575740-298 CONTRACT SERVICES	2018NOV-A	Outside Service - Cleaning	11/01/2018	144.44	1118
BURLINGTON DEVELOPMENT	623-575740-310 OPERATING SUPPLIES	2018NOV-A	kitchen/hangar supplies	11/01/2018	119.40	1118
BURLINGTON DEVELOPMENT	623-575740-298 CONTRACT SERVICES	2018NOV-A	pest control services	11/01/2018	55.00	1118
Total 6280:					611.82	
5720						
BURLINGTON GLASS, INC.	100-515131-390 MAYOR-SUPLIES-OTHER EXPENS	174670	Plaque	11/01/2018	55.00	1118
Total 5720:					55.00	
4972						
BURLINGTON ROTARY CLUB	100-515132-324 ADMIN - MEMBERSHIP DUES	62350	BURLINGTON ROTARY CLUB WALTE	09/30/2018	140.00	1118

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
Total 4972:					140.00	
9586						
CC&N INC	621-575740-244 REPAIRS,MAINT EQUIPMENT	PB1380	NETWORK CAMERA REPLACE	10/29/2018	883.20	1118
Total 9586:					883.20	
803						
CHICO'S, LLC	622-509330-000 TRANSPORTATION-SUPPLIES	4287	Truck #21 Stand Shoe Kit	10/25/2018	83.14	1118
Total 803:					83.14	
8797						
COMPASS MINERALS AMERICA	622-506310-000 CHEMICALS	314370	COARSE SOLAR SALT - BULK	10/03/2018	4,099.02	1118
Total 8797:					4,099.02	
8955						
COMPLETE OFFICE OF WISCO	100-515121-310 MUNI COURT - OFFICE SUPPLIES	951901	Office Supplies	11/02/2018	117.82	1118
COMPLETE OFFICE OF WISCO	100-515132-310 ADMIN - OFF SUPP-POSTAGE	951914	paper	11/02/2018	25.55	1118
COMPLETE OFFICE OF WISCO	100-535321-310 STREETS - OFF SUPP/POSTAGE	953188	Office Supplies	11/05/2018	6.43	1118
Total 8955:					149.80	
858						
COMPLETE TREE SERVICE, LL	100-555561-298 FORESTRY-CONTRACT SERVICE	210192	DPW - tree removal	10/08/2018	3,825.00	1118
Total 858:					3,825.00	
7666						
CONWAY SHIELDS	100-525220-244 FIRE - REPAIR MAINT EQUIPMENT	0430646-IN	FIRE DEPT - SUPPLIES	10/31/2018	526.30	1118
Total 7666:					526.30	
5721						
CORE & MAIN LP	622-501503-000 MATERIALS & SUPPLIES MAIN INV	J615690	Core & Main - Water Dept	10/11/2018	628.24	1118
CORE & MAIN LP	622-506520-000 SERVICE-SUPPLIES	J615690	Core & Main - Water Dept	10/11/2018	64.86	1118
Total 5721:					693.10	
5364						
DIGICORP	100-525211-241 POLICE - REP & MAINT IT	325516	Email Filtering	10/25/2018	30.75	1118
DIGICORP	100-515132-241 ADMIN - REP & MAINT IT	325516	Email Filtering	10/25/2018	30.75	1118
DIGICORP	100-515141-241 FINANCE - REP & MAINT IT	325516	Email Filtering	10/25/2018	30.75	1118
DIGICORP	621-575740-241 REPAIRS & MAINT IT	325516	Email Filtering	10/25/2018	15.38	1118
DIGICORP	622-509230-000 OUTSIDE SERVICES	325516	Email Filtering	10/25/2018	15.37	1118
DIGICORP	100-525220-246 FIRE - REPAIR MAINT OFFICE EQ	325595	Computer-Chief	10/30/2018	1,220.00	1118
Total 5364:					1,343.00	
8757						
DORNER COMPANY	621-575740-353 REPAIR & MAINT LIFT STATIONS	145115-IN	Dorner Valves & Automation - WWTP Su	10/22/2018	317.98	1118
Total 8757:					317.98	

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
1140						
ELKHORN CHEMICAL & PACKA	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	605084	DPW Supplies (split)	10/26/2018	131.09	1118
ELKHORN CHEMICAL & PACKA	100-535321-350 STREETS - REP MAINT SUPPLIES	605084	DPW Supplies (split)	10/26/2018	131.10	1118
Total 1140:					262.19	
3590						
EMERGENCY MED. PRODUCTS	100-525220-295 Medical Service/Supply	2026101	gloves	10/24/2018	229.80	1118
Total 3590:					229.80	
1160						
ENERGENECS, INC.	621-575740-353 REPAIR & MAINT LIFT STATIONS	0036859-IN	ENERGENECS INC SERVICE CALL- W	10/19/2018	9,500.00	1118
Total 1160:					9,500.00	
9253						
GREAT LAKES TESTING, INC.	100-525220-242 FIRE - REPAIR & MAINT VEHICLES	99634	Aerial Apparatus Inspection	10/11/2018	700.00	1118
GREAT LAKES TESTING, INC.	100-525220-244 FIRE - REPAIR MAINT EQUIPMENT	99634	Linear Foot Ground Ladder	10/11/2018	997.50	1118
Total 9253:					1,697.50	
9254						
GROVE OUTDOOR POWER LLC	100-555551-244 PARKS - REPAIR MAINT EQUIPME	13598	Electric Starter Kit	10/23/2018	48.30	1118
Total 9254:					48.30	
2224						
HAWKINS, INC	622-506310-000 CHEMICALS	4373628	Chlorine & LPC-4 & Tonkazorb	10/02/2018	3,065.52	1118
HAWKINS, INC	622-506310-000 CHEMICALS	4386624	LPC-4	10/25/2018	655.10	1118
Total 2224:					3,720.62	
9150						
HOOK-FAST SPECIALTIES, INC	100-525220-159 FIRE - CLOTHING ALLOWANCE	335057	Badges	11/02/2018	16.67	1118
Total 9150:					16.67	
1454						
HOTSY CLEANING SYSTEMS	621-575740-244 REPAIRS,MAINT EQUIPMENT	0122701-IN	HOTSY CLEANING SYSTEMS WWTP	10/12/2018	205.00	1118
Total 1454:					205.00	
8861						
JOHNS DISPOSAL SERVICE IN	100-575710-298 GARBAGE - CONTRACT SVCS PIC	226883	CONTRACTED BILLING/GARBAGE	10/25/2018	30,708.32	1118
JOHNS DISPOSAL SERVICE IN	100-575710-297 GARBAGE- CONTRACT SVCS-RE	226883	CONTRACTED BILLING/RECYCLE	10/25/2018	8,587.92	1118
Total 8861:					39,296.24	
8926						
K&M WELDING AND FABRICATI	622-501070-000 WORK IN PROGRESS	1665	Fabricate-Tommy Gate/Plow/Shelf	10/08/2018	13,837.73	1118
Total 8926:					13,837.73	
4217						
KAPUR & ASSOCIATES, INC.	453-565616-821 2017 Parks Projects	103018 #6	17.0219.01 Congress Street Restroom	10/30/2018	7,925.00	1118
KAPUR & ASSOCIATES, INC.	453-565616-825 2017 Kendall Street Project	95632	17.0040.01 2017 Burlington Streets	10/10/2018	180.00	1118

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
KAPUR & ASSOCIATES, INC.	453-565616-826 2017 Lewis Street Project	95635	17.0165.01 Lewis Street Wall	10/10/2018	135.00	1118
KAPUR & ASSOCIATES, INC.	453-565616-825 2017 Kendall Street Project	95641	18.0109.01 2018 Burlington Streets (split	10/10/2018	5,691.32	1118
KAPUR & ASSOCIATES, INC.	621-181000 CONSTRUCTION IN PROGRESS	95641	18.0109.01 2018 Burlington Streets (split	10/10/2018	3,730.28	1118
KAPUR & ASSOCIATES, INC.	622-501070-000 WORK IN PROGRESS	95641	18.0109.01 2018 Burlington Streets (split	10/10/2018	2,478.40	1118
KAPUR & ASSOCIATES, INC.	100-565641-298 PLAN COMM - CONTRACT SVCS	95655	18.0175.01 2018 Burlington General Eng	10/10/2018	1,430.00	1118
KAPUR & ASSOCIATES, INC.	100-575710-299 GARBAGE- CNTRCT SVCS LANDF	95846	17.0115.01 Burlington Landfill 2017-2018	10/22/2018	2,529.32	1118
KAPUR & ASSOCIATES, INC.	100-535321-298 STREETS - CONTRACT SERVICES	95875	18.0019.01 2018 Burlington Plan Review	10/23/2018	412.50	1118
KAPUR & ASSOCIATES, INC.	100-535321-298 STREETS - CONTRACT SERVICES	95876	18.0019.01 2018 Burlington Plan Review	10/23/2018	268.00	1118
KAPUR & ASSOCIATES, INC.	100-535321-298 STREETS - CONTRACT SERVICES	95877	18.0019.01 2018 Burlington Plan Review	10/23/2018	110.00	1118
KAPUR & ASSOCIATES, INC.	100-535321-298 STREETS - CONTRACT SERVICES	95878	18.0019.01 2018 Burlington Plan Review	10/23/2018	330.00	1118
Total 4217:					25,219.82	
8759						
KMCC - EMS	100-525220-157 FIRE - INSERVICE TRAINING	102318	Healthcare Provider Course Roster Proc	10/23/2018	154.00	1118
Total 8759:					154.00	
7630						
MALEK & ASSOCIATES CONSU	100-525220-298 FIRE- CONTRACT SERVICES	5862	fire alarm control panel Devo	10/30/2018	375.00	1118
Total 7630:					375.00	
1951						
MENARDS	453-565616-830 Disaster Exenditure	34326CR	Flood Replacement Items	11/12/2018	53.08-	1118
MENARDS	100-515132-570 Disaster Expenditures	38925CR	Flood Replacement Items	11/12/2018	19.30-	1118
MENARDS	100-525211-346 POLICE - UNIFORM REPAIR/ETC	41963CR	Supplies-Police Dept	11/12/2018	54.99-	1118
MENARDS	622-509350-000 GENERAL PLANT-SUPPLIES	75237	Supplies-Shop	10/09/2018	141.14	1118
MENARDS	622-506410-000 SUPPLIES	75352	Screwdrivers	10/10/2018	10.98	1118
MENARDS	622-509350-000 GENERAL PLANT-SUPPLIES	75503	Supplies-Shop	10/12/2018	11.97-	1118
MENARDS	100-525220-248 FIRE - REPAIR MAINT BLDGS	76901	Supplies-Fire Dept	10/29/2018	35.12	1118
MENARDS	100-525220-248 FIRE - REPAIR MAINT BLDGS	77167	Supplies-Fire Dept	11/01/2018	35.64	1118
MENARDS	453-565616-830 Disaster Exenditure	77229	Flood Replacement Items	11/02/2018	147.72	1118
MENARDS	100-525220-248 FIRE - REPAIR MAINT BLDGS	77481	Materials-Shed	11/05/2018	69.62	1118
MENARDS	822-555551-800 DeRozier Fund Expenses	77489	Senior Center-Windows	11/05/2018	19.85-	1118
MENARDS	822-555551-800 DeRozier Fund Expenses	77490	Senior Center-Windows	11/05/2018	116.36	1118
Total 1951:					397.39	
2000						
MIKE'S REPAIR SERVICE	622-509330-000 TRANSPORTATION-SUPPLIES	49206	MIKE'S REPAIR SERVICE UNIT 21	10/15/2018	204.00	1118
Total 2000:					204.00	
9587						
MITCHELL PLASTERING	100-525220-248 FIRE - REPAIR MAINT BLDGS	2518	Patch Stucco-Firehouse	11/03/2018	500.00	1118
Total 9587:					500.00	
2095						
NAPOLI'S PIZZA RESTAURANT	100-535321-310 STREETS - OFF SUPP/POSTAGE	58734	NAPOLIS(split)	10/31/2018	66.62	1118
NAPOLI'S PIZZA RESTAURANT	100-555551-310 PARKS - OFFICE SUPP, POSTAGE	58734	NAPOLIS(split)	10/31/2018	66.61	1118
NAPOLI'S PIZZA RESTAURANT	621-575740-310 OFFICE SUPPLIES, POSTAGE	58734	NAPOLIS(split)	10/31/2018	66.61	1118
NAPOLI'S PIZZA RESTAURANT	622-509350-000 GENERAL PLANT-SUPPLIES	58734	NAPOLIS(split)	10/31/2018	66.61	1118
Total 2095:					266.45	

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
1216						
Office Copying Equipment, LTD	100-515141-310 FINANCE - OFFICE SUPP/POSTAG	AR69150	Sharp MX-500IN	10/29/2018	175.59	1118
Office Copying Equipment, LTD	100-515132-310 ADMIN - OFF SUPP-POSTAGE	AR69150	Sharp MX-5070N	10/29/2018	186.68	1118
Total 1216:					362.27	
9588						
Office Pro Inc	453-565616-830 Disaster Exenditure	0319881-001	Chair/Stool/Tabletop	10/31/2018	7,665.00	1118
Total 9588:					7,665.00	
2330						
PATS SERVICES, INC	100-555551-298 PARKS - OUTSIDE SERVICES	A169933	PATS SANITARY COMPOST SITE 715	11/07/2018	100.00	1118
Total 2330:					100.00	
9589						
PENN VALLEY PUMP	621-575740-244 REPAIRS,MAINT EQUIPMENT	13348	Double Disk Sludge Pump Parts	10/18/2018	1,218.45	1118
PENN VALLEY PUMP	621-575740-244 REPAIRS,MAINT EQUIPMENT	13380	Rebuilt Sludge Pump Drive	10/19/2018	2,160.00	1118
Total 9589:					3,378.45	
1531						
ProPhoenix Corporation	100-525211-311 POLICE - COMP SOFTWARE MAIN	2019003	Interface - Badger TraCS Maintenance 2	11/06/2018	667.62	1118
Total 1531:					667.62	
9590						
REDFORD DATA SERVICES LL	622-509230-000 OUTSIDE SERVICES	120	#11 SCADA Communication Issues	10/01/2018	918.75	1118
Total 9590:					918.75	
2590						
REINEMANS, INC.	621-575740-244 REPAIRS,MAINT EQUIPMENT	153252	#1 Biofilter	10/23/2018	7.72	1118
REINEMANS, INC.	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	153307	Wehmhoff-Jucker Pavillion-GFI	10/24/2018	5.39	1118
REINEMANS, INC.	100-525211-310 POLICE - OFF SUPP-POSTAGE	153620	UPS Delivery	10/30/2018	9.81	1118
REINEMANS, INC.	100-535321-310 STREETS - OFF SUPP/POSTAGE	153626	supplies (split)	10/30/2018	6.75	1118
REINEMANS, INC.	100-555551-310 PARKS - OFFICE SUPP, POSTAGE	153626	supplies (split)	10/30/2018	6.74	1118
REINEMANS, INC.	100-525220-248 FIRE - REPAIR MAINT BLDGS	153627	supplies-Fire Dept	10/30/2018	5.84	1118
REINEMANS, INC.	100-525211-248 POLICE - REP & MAINT BUILDING	153772	Supplies-Police Dept	11/02/2018	7.82	1118
REINEMANS, INC.	100-525220-248 FIRE - REPAIR MAINT BLDGS	153894	supplies-Fire Dept	11/05/2018	9.99	1118
REINEMANS, INC.	100-525211-310 POLICE - OFF SUPP-POSTAGE	153906	UPS Delivery	11/05/2018	11.78	1118
REINEMANS, INC.	100-515142-310 ELECTIONS - OPERATION SUPPLI	153938	Election Supplies	11/06/2018	13.98	1118
Total 2590:					85.82	
3662						
RELIANT FIRE APPARATUS, IN	100-525220-242 FIRE - REPAIR & MAINT VEHICLES	118-20314	parts-V925	11/05/2018	189.74	1118
Total 3662:					189.74	
2215						
REVERE ELECTRIC SUPPLY C	621-575740-244 REPAIRS,MAINT EQUIPMENT	S3699193.001	WWTP Electrical Supplies	10/18/2018	93.33	1118
REVERE ELECTRIC SUPPLY C	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	S3707475.001	DPW-lightbulbs Riverwalk	10/17/2018	99.25	1118
REVERE ELECTRIC SUPPLY C	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	S3707475.002	DPW-lightbulbs Riverwalk	10/17/2018	16.54	1118

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
Total 2215:					209.12	
3635						
RICHTER'S MARKETPLACE	100-535321-310 STREETS - OFF SUPP/POSTAGE	103018DPW	Richter's Marketplace - DPW(split)	10/30/2018	5.43	1118
RICHTER'S MARKETPLACE	100-555551-310 PARKS - OFFICE SUPP, POSTAGE	103018DPW	Richter's Marketplace - DPW(split)	10/30/2018	5.44	1118
RICHTER'S MARKETPLACE	621-575740-310 OFFICE SUPPLIES, POSTAGE	103018DPW	Richter's Marketplace - DPW(split)	10/30/2018	5.44	1118
RICHTER'S MARKETPLACE	622-509350-000 GENERAL PLANT-SUPPLIES	103018DPW	Richter's Marketplace - DPW(split)	10/30/2018	5.44	1118
RICHTER'S MARKETPLACE	100-525211-310 POLICE - OFF SUPP-POSTAGE	103018PD	Richter's Marketplace - #1012 Police De	10/30/2018	21.12	1118
RICHTER'S MARKETPLACE	100-515142-310 ELECTIONS - OPERATION SUPPLI	110618CH	Richter's Marketplace - City Hall	11/06/2018	5.98	1118
RICHTER'S MARKETPLACE	100-525211-310 POLICE - OFF SUPP-POSTAGE	110618PD	Richter's Marketplace - #1012 Police De	11/06/2018	23.43	1118
RICHTER'S MARKETPLACE	100-515132-399 ADMIN - SUNDRY EXPENSES	110718CH	Richter's Marketplace - #1083 City Hall	11/07/2018	5.85	1118
Total 3635:					78.13	
9591						
RIGHT CHOICE ROOFING INC	100-515132-248 REPAIRS & MAINT BUILDING	27443	Roof Repair-City Hall	10/26/2018	197.65	1118
RIGHT CHOICE ROOFING INC	100-515141-248 FINANCE - REP AND MAINT BLDG	27443	Roof Repair-City Hall	10/26/2018	103.85	1118
RIGHT CHOICE ROOFING INC	100-515121-248 MUNI COURT - REP & MAINT BLD	27443	Roof Repair-City Hall	10/26/2018	16.75	1118
RIGHT CHOICE ROOFING INC	100-515140-248 CLERK-REPAIRS & MAINT BUILDI	27443	Roof Repair-City Hall	10/26/2018	16.75	1118
Total 9591:					335.00	
9099						
SAFEBUILT, LLC	100-525231-298 BLDG INSP - CONTRACT	0053515-IN	Code Enforcement - Site Visits	10/31/2018	880.00	1118
Total 9099:					880.00	
2790						
SOUTHERN LAKES NEWSPAPE	100-515111-399 CITY COUNCIL - PUBLICATION	330491	Voting Equip Test Notice	10/25/2018	23.09	1118
Total 2790:					23.09	
2830						
STREICHER'S	453-565616-830 Disaster Exenditure	11337800	Practice Ammo	11/01/2018	849.50	1118
Total 2830:					849.50	
9100						
SWAGIT PRODUCTIONS, LLC	100-515111-247 Repairs & Maint Software	11745	Video Streaming Services: Oct 2018	10/31/2018	645.00	1118
Total 9100:					645.00	
2860						
TAPCO	100-535321-298 STREETS - CONTRACT SERVICES	1618426	TAPCO DPW SUPPLIES	10/23/2018	616.74	1118
Total 2860:					616.74	
8732						
THE FIREFIGHTER'S DAUGHTE	100-525220-293 FIRE - FIRE PREVENTION	2167	FIRE PREVENTION MONTH	10/13/2018	560.46	1118
Total 8732:					560.46	
5128						
TRANS UNION LLC	100-525211-381 POLICE - INVESTIGATIONS	10810711	TRANS UNION LLC POLICE	10/25/2018	13.50	1118
TRANS UNION LLC	100-515132-211 ADMIN - PHYSICALS	10810711	TRANS UNION LLC ADMIN	10/25/2018	13.97	1118

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
Total 5128:					27.47	
8151						
UNISON SOLUTIONS, INC	621-575740-244 REPAIRS,MAINT EQUIPMENT	2018-6540	Thermocouple-Gas Skid WWTP	10/24/2018	134.35	1118
Total 8151:					134.35	
2973						
USABlueBook	622-506510-000 MAINS, WATER BREAKS-SUPPLIE	698475	USA BLUEBOOK WATER DEPT #85786	10/02/2018	1,445.89	1118
Total 2973:					1,445.89	
3040						
VORPAGEL SERVICE INC.	100-535321-298 STREETS - CONTRACT SERVICES	43503	Boilers DPW (split)	10/22/2018	674.93	1118
VORPAGEL SERVICE INC.	100-555551-298 PARKS - OUTSIDE SERVICES	43503	Boilers DPW (split)	10/22/2018	337.47	1118
VORPAGEL SERVICE INC.	622-509350-000 GENERAL PLANT-SUPPLIES	43503	Boilers DPW (split)	10/22/2018	674.93	1118
Total 3040:					1,687.33	
3120						
WELDERS SUPPLY COMPANY	622-506230-000 SUPPLIES	10032082	WELDERS SUPPLY- WATER DEPT	10/23/2018	50.56	1118
WELDERS SUPPLY COMPANY	621-575740-374 SAFETY	10032964	WELDERS SUPPLY- WWTP (split)	10/29/2018	25.65	1118
WELDERS SUPPLY COMPANY	621-575740-244 REPAIRS,MAINT EQUIPMENT	10032964	WELDERS SUPPLY- WWTP (split)	10/29/2018	57.66	1118
Total 3120:					133.87	
7561						
WI CHIEFS OF POLICE ASSOC	100-525211-324 POLICE - PUBL,SUBSCRIPTS, DUE	110418	WCPA Police Entry Level Exams	11/04/2018	511.00	1118
Total 7561:					511.00	
3050						
WIN MEDIA, INC	100-515111-265 Festival/Fireworks/Block Party	18110701	BLOCK PARTY OUTDOOR JUMBO SC	11/01/2018	3,400.00	1118
Total 3050:					3,400.00	
9558						
WISCO AUTOMOTIVE	100-525211-242 POLICE - REPAIR/MTCE EQUIP	613	V #903 MAINTENANCE SUPPLIES	10/23/2018	233.29	1118
Total 9558:					233.29	
3285						
WISCONSIN CENTRAL	100-535321-261 STREETS - LIGHTING	9500192081	WI CENTRAL UNDERGROUND WIRE C	11/01/2018	35.00	1118
Total 3285:					35.00	
9489						
WISCONSIN STAMPING	100-535321-350 STREETS - REP MAINT SUPPLIES	1032331	DPW-Supplies	10/19/2018	66.37	1118
WISCONSIN STAMPING	100-555551-350 PARKS - REPAIR/MTCE SUPPLIES	1032331	DPW-Supplies	10/19/2018	66.36	1118
Total 9489:					132.73	
Grand Totals:					150,690.93	

Vendor Name	GL Account and Title	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Period
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City Treasurer: _____



COMMON COUNCIL REGULAR

ITEM NUMBER 10A

DATE: November 20, 2018

SUBJECT: **LICENSES AND PERMITS** - To approve Operator's License Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

Operator's License Applications - Operator's licenses (aka Bartender's License) shall be issued to individuals 18 years of age or over who do not have an arrest or conviction record subject to secs. 111.321, 111.322, and 111.335 and will be responsible for supervising activities and pouring of Class "A" beer, Class "B" beer, "Class B" intoxicating liquor, and "Class A" intoxicating liquor and "Class C" wine on premises during required hours in absence of the licensee or approved agent of licensed businesses.

The following applications have been submitted and approved by the Burlington Police Department:

Hanssen, Taylor Jane

Kelly, John Michael

McLean, Daniel

Palzell, William Richard

BUDGET/FISCAL IMPACT:

Applicants are charged an administrative fee of which a portion of the funds are applied towards background checks performed by the police department.

RECOMMENDATION:

Staff recommends that Council approve the submitted applications.

TIMING/IMPLEMENTATION:

This item is scheduled for consideration at the November 20, 2018 Common Council meeting.



COMMON COUNCIL REGULAR

ITEM NUMBER 11A

DATE: November 20, 2018

SUBJECT: SPECIAL EVENTS - To approve Special Event Permit Applications as submitted.

SUBMITTED BY: Diahnn Halbach, City Clerk

BACKGROUND/HISTORY:

A Special Event Permit is required for any planned extraordinary occurrence on the public right-of-way or public premises, including but not limited to parades, processions, bicycle or foot races, and festivals. Prior to Council approval, applications must be approved by the Police Department, Fire Department, Department of Public Works, Building Inspection, and Health Department if food is being served.

The following application(s) have been submitted for approval of a Special Event Permit:

Organization: City of Burlington

Event: Burlington Ice Festival

Date: December 15-16, 2018

Location: Wehmhoff Square Park / Downtown

Time: All Day

Expected Attendance: 1000

Notes: Ice carving contest, horse-drawn wagon rides through downtown, reindeer and vendors, Cookie Walk, Baggio Tournament, Hug-A-Husky. Closure of Perkins Blvd. from WE Energies driveway to Washington Street.

Organization: Rayni Day Productions, LLC

Event: Movie Shoot - "BLAME"

Date: January 15, 2019

Location: Sidewalk in Chestnut Loop, CoffeeHouse, Ryans' Railroad Gas Station (inside businesses)

Time: 8:00 a.m. - 4:00 p.m.

Expected Attendance: 15-20 Cast & Crew

Notes: See details in attachment

BUDGET/FISCAL IMPACT:

There is no fee to apply for a Special Event Permit, however, the applicant shall pay a fee based on a rate as set by the Common Council per man-hour for City services as determined in the application review and approval process. These costs will be assessed on an individual basis and billed directly to the applicant by the corresponding department.

RECOMMENDATION:

Staff recommends that Council approve the Special Event applications as submitted.

TIMING/IMPLEMENTATION:

This item is scheduled for final consideration at the November 20, 2018 Common Council meeting.

Attachments

Burlington Ice Festival

Movie Shoot Permit



11/20/2018 Council

CITY OF BURLINGTON

Special Event Permit Application

Date of Application: 8/14/18

Permit Number: _____

SUMMARY OF EVENT

Event Title: Burlington Ice Festival Date of Event: Dec. 15 + 16, 2018Event Location: Wekmhoff Square Park - 355 N. PineNature of Event: ☒ Festival ☐ Parade ☐ Bike Race/Ride ☐ Foot Race/Run ☐ March/Processional
☐ Rally ☐ Circus ☐ Demonstration ☐ Other: _____

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

- Ice Carrying Contest, horse-drawn wagon rides downtown, reindeer and vendors.
 - Closure of Perkins Blvd from WE Energies driveway to Washington St.
 - Baggo Tournament • Cookie Walk • Hug-A-Husky
- Anticipated Attendance (participants, staff, vendors, crowd, etc.): 1,000

Is this a multi-day event? ☒ Yes ☐ NoIf so, how many days? 2Start Date: 12/15/18 End Date: 12/16/18

EVENT ORGANIZER INFORMATION

Applicant Name: City of Burlington

Group Represented: _____

Address: 300 N. Pine StreetPhone: 262.342.1161 Email: megan@burlington-wi.govPerson In Charge of Event: Megan WatkinsOn-Site Contact: Megan Watkins On-Site Phone: 262.342.1168Billing Address: N/A

DETAILED EVENT INFORMATION

Event Set Up Date: 12/15/18 Time: 7:00 a.m.

Start Time For Event: All day a.m./p.m. End Time For Event: All day a.m./p.m.

Alcohol Being Served*? ☒ Yes ☒ No Licensed Agent: TBD

**An application for a Temporary Class "B"/"Class B" Retailer's License must be submitted and approved to serve alcohol.*

Barricades Needed*? ☒ Yes ☐ No Amount Needed & Locations: 2-3

**This may result in a fee*

Will A Temporary Structure or Tent Be On-Site? ☒ Yes ☐ No Does the Tent have Sidewalls? ☐ Yes ☒ No

Cones are also needed for loading zone with wagon ride

Police Services Requested*? ☐ Yes ☒ No

Hours & Dates Police Services Needed: _____

**This may result in a fee*

Trash Receptacles Needed*? ☒ Yes ☐ No Amount Needed & Locations A few in the park or on sidewalks if showy

**This may result in a fee*

Person(s) Responsible for Clean Up After the Event: City staff

Picnic Tables Needed*? ☐ Yes ☒ No Amount Needed & Locations _____

**This may result in a fee*

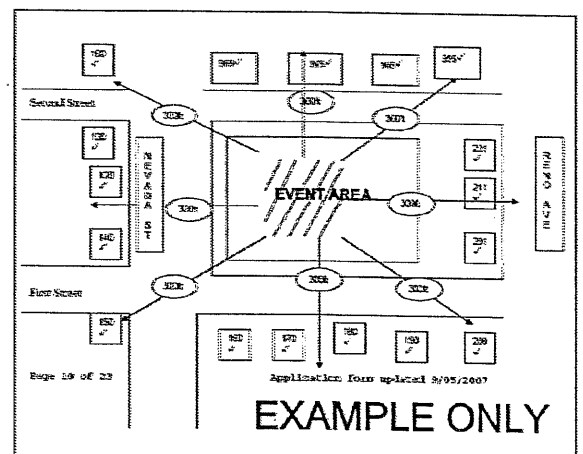
Will Your Event Involve Live Performances, Loud Speakers or a DJ*? ☐ Yes ☒ No

**Per Section 219-2A(7) of the Municipal Code, loudspeaker or sound-amplifying devices shall not be used between the hours of 10 PM to 8 AM and privileges may be revoked if the volume becomes a nuisance.*

IMPACTED NEIGHBOR NOTIFICATION

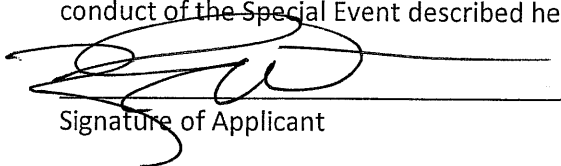
The Event Organizer shall notify all residences and businesses within any street closure or lane restriction area of the upcoming event. Notification shall include the following information:

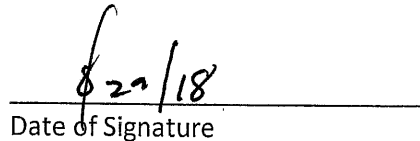
- Event name
- Dates and times of event
- A brief description of the event
- Any closure areas
- Where attendees will be parking




AFFIDAVIT OF APPLICANT

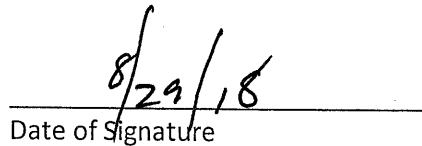
I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.


Signature of Applicant


Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.


Signature of Applicant


Date of Signature



Special Event Permit Application

Date of Application: 10/23/18

Permit Number: _____

SUMMARY OF EVENT

Event Title: BLAME - Movie Shoot Date of Event: January 15th, 2019Event Location: The sidewalk of the one way portion of Chestnut St.

Nature of Event: ☐ Festival ☐ Parade ☐ Bike Race/Ride ☐ Foot Race/Run ☐ March/Processional
☐ Rally ☐ Circus ☐ Demonstration ☒ Other: Movie Shoot

Site Plan Requirement: All applicants are required to submit a detailed Site Plan/Map. Site plans/maps must include location, any street closures, barricades, race/parade routes, stages, alcohol sale location, tents, etc.

Certificate of Insurance must be attached before permit can be issued.

Description of Event: Describe what you are planning so that reviewing officials can determine whether city services will be needed.

A lead character in the movie will be standing on the sidewalk on Chestnut St waiting to be picked up by another lead character driving an SUV. The SUV will pull up to the sidewalk, they exchange some dialogue, then the character will get inside the SUV and they drive away. If lighting is needed, it will be very minimal. There shouldn't be any reason for us to have crew members standing in the street. We should be able to film everything needed from either sidewalk. We plan to film at 2 other nearby locations that day (The Coffee House & Ryan's Railroad Gas Station) but that would take place inside the businesses. The total day of filming would be roughly 8am to 4pm.

Anticipated Attendance (participants, staff, vendors, crowd, etc.): The Cast & Crew will total about 15-20 people.Is this a multi-day event? ☐ Yes ☒ No

If so, how many days? _____

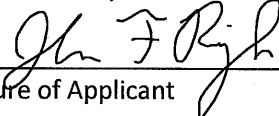
Start Date: _____ End Date: _____

EVENT ORGANIZER INFORMATION

Applicant Name: John (BJ) RayniakGroup Represented: Rayni Day Productions, LLCAddress: 5015 330th Ave, Burlington, WI 53105Phone: 847.644.5553 Email: RayniDayProductions@gmail.comPerson In Charge of Event: John (BJ) RayniakOn-Site Contact: John (BJ) Rayniak On-Site Phone: 847.644.5553Billing Address: 5015 330th Ave, Burlington, WI 53105

AFFIDAVIT OF APPLICANT

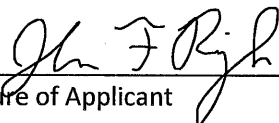
I, the undersigned applicant, or authorized agent thereof, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the City of Burlington to approve the Special Event and other permits herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the City of Burlington in the conduct of the Special Event described herein.



Signature of Applicant

Date of Signature

I/We, the undersigned, agree to abide by all City Ordinances and the rules and regulations which are made part of this permit application and hereby release, discharge, hold harmless and agree to defend the City of Burlington, its officers, agents, and employees from and against any and all loss that may arise out of or result from, in any way, in whole or in part, the scheduled event, the conduct or actions of any individual participating in or attending the scheduled event, the issuance of the Road Closing Permit or the closing of any road (whether or not a Permit has been issued) for the scheduled event.



Signature of Applicant

Date of Signature

Hi Carina,

Thank you for getting back to me. I have filled in the answers to your questions below in yellow and filled out the attached Special Events form. We definitely want this to be a fun and positive experience for everyone involved!

- Will the FILM negatively impact the City of Burlington?

Not at all. The street, coffee shop and gas station are supposed to play as Illinois suburbs in the film, not Burlington. I just live locally and it would be easier to film in our hometown vs driving South.

- I see you would like to film on January 15, 2019, what time of day will the filming take place?

We are tentatively looking at a start time of 8am and probably wrapping up around 3 or 4pm. We would only be outside on Chestnut St. for maybe an hour or 2 starting around 10:30am.

- If there is inclement January 15 what is your alternative date?

Most likely Jan 14th or Jan 16th.

- The date falls the week of preparations for Hot Chocolatefest, I would need to ensure this filming doesn't conflict with operations and/or other volunteer set-up occurring that week.

I can't imagine that it would cause a conflict but I suppose I would need more details on where the preparations would be taking place.

- Will you be adding lighting to the area?

If we do it will be minimal because of filming during the daytime.

- If this is allowed you would need to seek approval of all the business owners as depending on the time of day, this could interfere with the business operations.

I definitely agree! We are already in discussion with the owners of the Coffee House and Ryan's Railroad. I will definitely talk with the businesses by that Chestnut St corner as well.

- Appropriate insurance that coincides with our Special Event application is necessary.

Yes, we are already in the process of acquiring the \$1M General Liability insurance coverage for our entire production schedule.

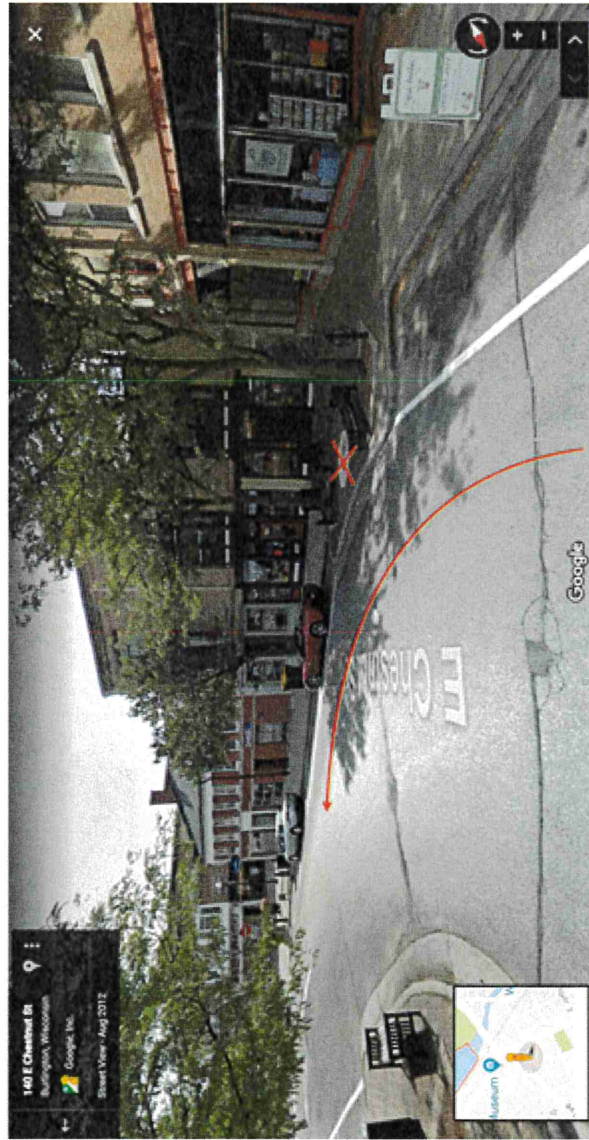
- If there are city services needed, you would be charged for those services.

Ok, the city services are not necessary. The only reason I asked is because a few years back we did a scene from a short film in Antioch, IL and a few officers from the town offered to donate their time to block traffic for an hour. It wasn't totally necessary but it definitely created a positive buzz in the community!

Please let me know if you have any more questions or if there is a time you would like to meet in person! Thank you for your help!

Best Regards,

BJ Rayniak
Producer/Director
Rayni Day Productions, LLC





COMMON COUNCIL REGULAR

ITEM NUMBER 14A

DATE: November 20, 2018

SUBJECT: **RESOLUTION 4925(27)** - To consider adopting the 2019 Annual Budget.

SUBMITTED BY: Steven DeQuaker, Finance Director

BACKGROUND/HISTORY:

The 2019 Annual Budget workshops were held on October 3, October 10, October 17 and October 24. This process included updates on the Financial Management Plan (FMP), Revolving Loan Fund (RLF), Community Development Block Grant (CDBG) accounts, departmental needs review with department heads, and identified projected Capital Expenditures in all funds for 2019. A Public Hearing on the 2019 Annual Budget was held November 7, 2018 with no comments for or against recorded.

A 2018 review saw the close of the Environmental Remediation Tax Increment Financing District 1 (ER-TIF 1) and Tax Increment Financing District 3 (TIF 3) in March. The closing of these two districts, along with net new construction and assessment changes put the overall City at an equalized value (TID IN) of \$941.4 Million for 2018, up from \$904 Million, or a 4% overall increase. Assessed values continue to be about 99.5% of equalized values or \$936.2 Million (combined Walworth and Racine Counties, TID IN).

For 2019, the general fund debt levy increased to \$1,278,353 from \$874,469. This was a planned increase due to TIF close and reflects all General Obligation Principal and Interest Debt Payments, except for Leases for 2019. This is the full Debt Levy as allowed by statute. The Operations Levy increased from \$5,892,131 to \$6,685,059. This is the maximum allowable levy increase according to statutes and accounts for TIF close, net new construction and money paid to the Town of Burlington and the Town of Lyons for annexation reimbursement payments. Total Levy is \$7,963,412 which is \$1,196,812 more than in 2017, again due to TIF close and planned debt and allowed levy increase.

The net effect of increased values and increased budget dollars allowed, account for an overall reduction in the MIL rate for the City of Burlington. Current projection is approximately \$8.56 per 1,000 of value down from \$9.89 in 2017. This is only the City portion of the MIL rate.

Average residential home value jumped to \$196,000 in 2018 from \$186,300 in 2017, showing positive growth in values and property sales in the City of about a 5.2% overall increase. Manufacturing showed a positive increase of about 15% with Industrial/Commercial growth at about the same as Residential of 5%. There were also some reductions of AG Land, Forestry and undeveloped property which all contribute to the overall Equalized Values.

BUDGET/FISCAL IMPACT:

The attached Budget sheet encompasses all of the items discussed during budget workshops and is recapped as follows:

- Projected Fund Balance of \$1,919,612 or 21.66% of expenditures.
- Water Rate increase of approximately 12%, depending on final outcome of PSC determination on the Full Rate Case filing.
- Sewer Rate increase of 3% as noted in the FMP.
- Cost of Living Adjustment to the Tiered Pay Scale of a positive 1.91%.
- All non-major funds are fully funded through grants, loans or General Fund Transfers as requested by Council during workshops. This includes a large General Fund Transfer of \$1.1 million to close or "zero out" the Capital Projects Infrastructure Fund. This was a planned transfer at TIF 3/ER-TIF 1 Close.
- Equipment Replacement Fund funded at \$400,000.
- Library funded at \$417,665.
- Self-Insurance fund continues with premiums covering claims and the fund ending with a positive balance.

- Health Savings Account and PPO premiums increasing overall about 4% with employee contributions toward those premiums also increasing as required by Council resolution in 2016. HSA premium contribution rises to 7.2% up from 4.8% of premium with a reduction in deductible contribution to \$800 for Family and \$400 for single plans. 2019 is the third of five years in these changes. All plans going to 12% of total premium for the employee contribution and elimination of the deductible contribution for the HSA in five years.
- Equipment Replacement and CIP has been sufficiently funded by General Fund transfers and future loans or bonds in 2019.
- The 2019 budget includes \$20,000 in facade grant funding and \$30,000 in Park Development funding.

RECOMMENDATION:

Staff recommends adoption of the 2019 Annual Budget.

TIMING/IMPLEMENTATION:

This item is for discussion at the November 20, 2018 Committee of the Whole meeting and due to the timeliness and generation of tax bills for the City of Burlington, is scheduled for final consideration at the same night Common Council meeting.

Attachments

2019 Annual Budget

**A RESOLUTION ADOPTING THE 2019 BUDGET, 2019 FUND BALANCE,
GENERAL OBLIGATION DEBT LIMITATION AND UTILITY RATES**

WHEREAS, the draft 2019 Budget for the City of Burlington has been prepared by City staff and presented to the Committee of the Whole for their consideration, review and revision; and,

WHEREAS, the 2019 Budget reflects the changes as directed by the Committee of the Whole; and,

WHEREAS, the proper notices for adoption of said budget have been published in the official newspaper for the City of Burlington; and,

WHEREAS, the 2019 Budget includes a Sewer Utility rate increase of 3%. The Water Utility rates are pending the outcome of a Full Rate Case filing with the Wisconsin Public Service Commission; and,

WHEREAS, the budget was made available for inspection and review by the public at the Office of the City Clerk of the City of Burlington for the necessary time as required by law, at the Burlington Public Library; and,

WHEREAS, a public hearing has been conducted by the Common Council of the City of Burlington and comments of all citizens and other interested parties received, and the budget has been duly and completely reviewed by the Common Council with regards to appropriation and expenditures.

NOW THEREFORE, BE IT RESOLVED that the Common Council adopts as policy for the 2019 budget year a fund balance of 18% to 25% of operating expenditures, with any excess fund balance over 25% to be applied to a Capital Project Fund or Capital Equipment Fund; and

BE IT FURTHER RESOLVED that the Common Council adopts as policy for the 2019 budget year a limit on General Obligation Debt to not greater than 75% of the borrowing authority as defined by the State of Wisconsin, except by Super Majority vote of the Common Council or by authorization through binding or advisory referenda; and,

BE IT FURTHER RESOLVED that the Sewer Utility rate be increased by 3%; and,

BE IT FURTHER RESOLVED that the 2019 City of Burlington Budget in the amounts shown in the attached Budget Summary as part of this resolution is hereby approved; and,

BE IT FURTHER RESOLVED that the Common Council of the City of Burlington does authorize the City Finance Director/Treasurer to levy a total tax of \$7,963,412 for the General Fund in the following amounts: \$7,920,828.84 including debt for Racine County property in the City of Burlington; to levy tax for the General Fund in the amount of \$42,583.16 including debt for Walworth County property in the City of Burlington. The City Finance Director/Treasurer is also directed to levy TIF District 5 taxes as prescribed by statute in the amount of \$201,699.77 for TID 5 in Walworth County, plus or minus rounding; and to collect these taxes to meet and operate, pursuant to said budget, the fiscal and calendar year of 2019.

Introduced: November 20, 2018

Adopted: November 20, 2018

Jeannie Hefty, Mayor

Attest: _____
Diahnn Halbach, City Clerk

BUDGET SUMMARY FOR THE CITY OF BURLINGTON

GENERAL FUND				Budget	Proposed	
				2018	Budget	Percent
					2019	Change
Revenues						
	General Levy Taxes			\$ 5,892,131	\$ 6,685,059	13.5%
	Debt Levy Taxes			\$ 874,469	\$ 1,278,353	46.2%
	Other Taxes			\$ 200,200	\$ 208,200	4.0%
	Intergovernmental Revenues			\$ 1,138,097	\$ 1,414,913	24.3%
	Licenses and Permits			\$ 426,050	\$ 472,185	10.8%
	Fines and Forfeitures			\$ 130,000	\$ 138,000	6.2%
	Charges for Services			\$ 92,500	\$ 59,600	-35.6%
	Special Assessments			\$ 15,000	\$ 15,000	0.0%
	Property Sales and Recoveries			\$ 10,000	\$ 10,000	0.0%
	Investment Income			\$ 26,500	\$ 27,500	3.8%
	Other			\$ 1,000	\$ 307,500	30650.0%
	Total Revenues			\$ 8,805,947	\$ 10,616,310	20.6%
Expenditures						
	General Government			\$ 1,166,372	\$ 1,255,904	7.7%
	Public Safety			\$ 4,584,790	\$ 4,556,849	-0.6%
	Public Works			\$ 2,063,211	\$ 2,069,559	0.3%
	Health and Human Services			\$ 86,163	\$ 87,300	1.3%
	Culture, Recreation and Education			\$ 605,772	\$ 612,523	1.1%
	Conservation and Development			\$ 289,120	\$ 279,150	-3.4%
	Total Expenditures			\$ 8,795,428	\$ 8,861,284	0.7%
Excess Revenues Over (Under)						
	Expenditures			\$ 10,519	\$ 1,755,026	
Other Financing Sources (Uses)						
	Special Capital Outlay			\$ -	\$ -	
	Operating Transfers In			\$ 524,000	\$ 505,000	-3.6%
	Operating Transfers Out			\$ (940,275)	\$ (1,513,720)	61.0%
	Total Other Financing					
	Sources (Uses)			\$ (416,275)	\$ (1,008,720)	142.3%
Excess Revenues and Other Financing Sources Over (Under)						
Expenditures & Other Uses						
Net Change in Fund Balance						
Fund Balances - January 1				\$ 2,215,297	\$ 2,279,766	
Fund Balances - December 31				\$ 2,279,766	\$ 1,919,612	
		Fund Balance	Total	Total	Fund Balance	
		1/1/2019	Revenues	Expenditures	12/31/2019	
Governmental:						
	General Fund	\$ \$ 2,279,766	\$ 8,501,130	\$ 8,861,284	\$ 1,919,612	
	Library	\$99,439	\$ 758,588	\$ 766,424	\$ 91,603	
	Block Grant	\$ 175,742	\$ 65,000	\$ 6,180	\$ 234,562	
	Old TIF 3 RLF Loan	\$ 26,600	\$ 27,600	\$ -	\$ 54,200	
	Wehmoff Trust	\$ 0	\$ -	\$ -	\$ 0	
	Park Development	\$ 162,771	\$ 58,500	\$ 110,000	\$ 111,271	
	Library Trust	\$ 110,511	\$ 9,660	\$ 13,300	\$ 106,871	
	Donation Fund	\$28,032	\$ 22,000	\$ 6,000	\$ 44,032	
	Debt Service Fund	\$ 130,000	\$ 2,106,100	\$ 2,236,100	\$ 1	
	TIF District 3	\$ 3,953,172	\$ -	\$ 3,953,172	\$ 0	
	ER TIF District 1	\$ 0	\$ 264,273	\$ 264,273	\$ 0	
	2017 Projects Fund	\$ 241,937	\$ 10,000	\$ 251,937	\$ (0)	
	Community Pool Project	\$ 2,834,085	\$ 453,206	\$ 453,206	\$ 2,834,085	
	Capital Projects Infrast.	\$ (1,106,110)	\$ 1,106,110	\$ -	\$ 0	
	Storm Water Mgmt	\$ -	\$ -	\$ -	\$ -	
	Façade Grants	\$ 8,335	\$ 20,275	\$ 20,000	\$ 8,610	
	Downtown Redevelop	\$ -	\$ -	\$ -	\$ -	
	DeRozier/Seniors Fund	\$ 35,214	\$ 800	\$ 6,250	\$ 29,764	
	Equipment Replacement	\$ 949,748	\$ 416,500	\$ 671,419	\$ 694,829	
Enterprise:						
		Net Position	Total	Total	Net Position	
		1/1/2019	Inflows	Outflows	12/31/2019	
	Sewer	\$ 15,239,589	\$ 3,439,810	\$ 3,832,231	\$ 14,847,168	
	Water	\$ 14,785,092	\$ 3,631,759	\$ 2,355,581	\$ 16,061,270	
	Airport	\$ 1,976,120	\$ 732,021	\$ 748,553	\$ 1,959,588	
Internal Service:						
		Fund Balance	Total	Total	Fund Balance	
		1/1/2019	Revenues	Expenditures	12/31/2019	
	Self Insurance Fund	\$390,678	\$ 1,783,326	\$ 1,610,350	\$ 563,654	
Government Wide						
		\$ \$ 43,357,455	\$ 25,032,398	\$ 27,202,990	\$ 41,186,863	



COMMON COUNCIL REGULAR

ITEM NUMBER 16A

DATE: November 20, 2018

SUBJECT: **MOTION 18-916** - To approve the Beaumont Field Lease Agreement with Burlington Baseball 2000.

SUBMITTED BY: Peter Riggs, Director of Public Works

BACKGROUND/HISTORY:

The City of Burlington has leased the use of Beaumont Field to Burlington Baseball 2000 (BB2K) since at least November of 2000. The membership of BB2K consists of Burlington Area School District, Catholic Central High School, Burlington Barons, and Burlington Summer Prep Baseball (formerly American Legion Baseball, Inc). The lease provides BB2K the use of Beaumont Field for the baseball games and practices of their membership. In exchange, BB2K provides all necessary maintenance of the field and buildings. The proposed lease term is two years.

The 2019-2020 lease includes a few updates to improve clarity and ease administration of the agreement. **Section 1** now includes an automatic renewal option to ease administration of the lease. **Section 2** was modified to provide clarity as to when BB2K had rights to use, and obligations to maintain, the premise. **Section 5** was modified to improve accountability and transparency of the BB2K Management Committee. **Section 5** was also updated to include more detail concerning BB2K's maintenance obligations and is reflective of the typical maintenance activities performed by BB2K. **Section 7** has been clarified regarding approval of posting signage on the premise. **Section 9 & 10** have been updated to include modern language. **Section 12** was added to address capital project funding. This language is consistent with past funding arrangements for capital improvements at Beaumont Field.

A draft lease update was discussed with the Park Board at the September 20, 2018 Park Board meeting. Staff also held meetings and gathered input from BB2K leadership regarding potential changes to the lease. The Park Board passed a recommendation for the Common Council to approve the lease at the October 18, 2018 Park Board meeting. BB2K leadership was present at the October 18, 2018 meeting and supported the recommendation.

BUDGET/FISCAL IMPACT:

The lease rent is \$1 for the two year term. This amount is consistent with previous versions of this lease. No new costs are expected for the City to satisfy the responsibilities included in this lease. BB2K will be responsible for water usage charges due to irrigation at Beaumont Field. This is estimated at \$500 per year. This will result in a corresponding reduction in utility expenses for the Parks operating budget.

RECOMMENDATION:

The Park Board passed a recommendation for the Common Council to approve this lease at the October 18, 2018 meeting of the Park Board. Leadership from Burlington Baseball 2000 provided input regarding the lease modifications and has indicated support for the changes. Staff recommends the Common Council approve a motion to enter into a lease agreement for Beaumont Field with Burlington Baseball 2000.

TIMING/IMPLEMENTATION:

This item was discussed at the November 7, 2018 Committee of the Whole meeting. This item is scheduled for final consideration at the November 20, 2018 meeting of the Common Council.

Attachments

Beaumont Field Lease 2019-2020

LEASE

THIS INDENTURE made this 16th day of November 2000, by and between Burlington Baseball 2000 comprised of the BURLINGTON AREA SCHOOL DISTRICT, a Wisconsin municipal corporation, CATHOLIC CENTRAL HIGH SCHOOL, a Wisconsin Corporation, BURLINGTON BARONS, a Wisconsin Corporation, BURLINGTON SUMMER PREP BASEBALL, being an association under Chapter 184 of the Wisconsin Statutes, hereinafter referred to collectively as the “Lessees” and the CITY OF BURLINGTON, a municipal corporation, hereinafter referred to as “Lessor”.

WITNESSETH:

Lessor, for and in consideration of the rent, covenants, agreements and conditions hereinafter mentioned to be kept and performed by Lessee by these presents, does rent, lease and let unto Lessees, and Lessees do hereby take and lease from Lessor, on the terms and conditions as hereinafter provided, a portion of that real estate lying and being in the City of Burlington, County of Racine and State of Wisconsin, described on Exhibit A, commonly known as Beaumont Field.

1. TERM

The term of this lease shall be for two (2) years, commencing January 1st, 2019 and ending December 31st, 2020, both dates inclusive, unless sooner terminated as provided in this lease. This lease shall be automatically renewed for successive one (1) year terms until and unless Lessor or Lessee provides the other Party with sixty (60) days prior written notice to the end of the Initial Term or the Renewal Term.

2. USE OF PREMISES

Lessees shall have possession of the premises during the Term of the lease. Lessees use shall be consistent with the terms of this lease and the rules and policies of the City of Burlington Park Board. Lessor reserves the right to use the premises for public purposes at such times and in such a manner not inconsistent with the rights granted to lessees hereunder.

3. RENT

Lessee shall pay to Lessor, as rent for the lease premises, the sum of One Dollar (\$1) payable in full at the execution of this Agreement.

4. INDEPENDENT CONTRACTORS

Lessees in the performance of all of their obligations hereunder shall at all times be independent contractors and shall not be deemed an agent or employee of Lessor.

LEASE

5. ADDITIONAL CONSIDERATION

During the term of the lease, Lessees shall be responsible for the following, which shall be done without expense to Lessor:

- A. To appoint a combined Management Committee for the purpose of jointly operating the leased property. The Management Committee shall be composed of seven members consisting of one representative from each of the above listed lessees, a representative from the Park Board, with the sixth and seventh members being appointed by Burlington Baseball 2000, Inc. The Management Committee shall set up an organizational structure controlled through bylaws and rules of operation for the purpose of operating and maintaining Beaumont Field. The Management Committee shall meet at least quarterly at a date and time arranged in advance with notice to the Lessor, Lessees, and the Park Board.
- B. The Management Committee shall submit minutes of their meetings to the Park Board.
- C. The Management Committee shall submit financial statements to the Park Board at least quarterly.
- D. The Management Committee shall designate an individual to serve as liaison to the City of Burlington Department of Public Works for the purposes of coordinating operation.
- E. The Management Committee will schedule all games, practices and events for Beaumont Field in a manner, which is fair and equitable to each of the lessees and will appoint an individual to serve as field superintendent who will be responsible for determining whether the field is playable.
- F. Provide all necessary equipment and manpower for field maintenance and regularly maintain the field in playable condition.
- G. Provide all necessary maintenance, repair, and replacement of the irrigation system, including, but not limited to, winterization, leak repair, sprinkler head repair and replacement. Lessee shall be responsible for payment of water utilities related to irrigation.
- H. Provide and empty trash receptacles throughout the grounds and provide dumpster service. Lessee shall also be responsible for collecting litter and debris on the Premise.
- I. Clean, maintain, and repair the concessions/announcer building, dugouts, garage, and shed.
- J. Maintain, repair, and replace the scoreboard, lighting, fence adjacent to the field, backstop, and netting. Section 12 Capital Improvements addresses major replacement projects.
- K. Control, schedule and operate the concession stands under a set of rules and regulations approved and adopted by the Management Committee.

LEASE

6. ENJOYMENT

Subject to Lessor's right to use for public purposes, Lessees shall be entitled to quiet and peaceful enjoyment of the premises during the term of this lease.

7. SIGNS

Lessee may erect signs and other identification on the lease premises so long as the signs comply with the City of Burlington ordinances and existing Park Board policy and receive approval by the Park Board or the Director of Public Works. The Lessor shall post no signs on the fence that borders Beaumont Field as part of this agreement. The Lessor, however may post signs on the shorter fence connected to this fences south and westerly of Beaumont Field on Milwaukee Avenue as shown in Exhibit B.

8. TAXES AND ASSESSMENTS

Lessees shall pay all real estate taxes and special assessments, if any, levied on the leased premises.

9. INSURANCE

Insurance coverage shall be provided as follows:

- A. Liability Insurance. Lessee shall provide and keep in force a policy of liability insurance with a Wisconsin-licensed insurance company in an amount not less than \$1,000,000 for any general liability and \$25,000 for property damage. The Lessor shall be named as an additional insured in such policy.
- B. Non-Subrogation. Nothing in lease shall be construed as to authorize and permit any insurer of the Lessor or Lessee to be subrogated to any right of the Lessor or Lessee against the other arising under this lease.
- C. The lessees shall provide worker's compensation insurance for the purpose of providing benefits thereunder to their volunteers or employees.

10. INDEMNIFICATION OF LESSOR

In addition to the insurance coverage herein provided, Lessees, collectively while acting as the Management Committee and individually while using the leased premises, shall indemnify Lessor and hold Lessor and its officers, consultants, agents, employees and assigns harmless from and against any liability, judgments, costs, expenses or losses, of any nature whatsoever (including, but not limited to, reasonable actual attorneys fees), arising out of injury to any person, including death, or damage to any property arising as a result of Lessee's, its agents, volunteers or employees use of the leased premise.

LEASE

11. LESSOR'S OBLIGATIONS

The obligations of the City of Burlington shall be as follows:

- A. Pay the cost of all electric, sewer and water utilities for Beaumont Field, except for water utility expenses related to irrigation.
- B. Maintain, clean and stock the restroom facilities.
- C. Maintain the parking lot, bleachers, fencing not adjacent to the field, and landscaping outside of the field.
- D. Provide technical assistance and operational support by the Department of Public Works as directed by the Park Board.

12. CAPITAL IMPROVEMENTS

The Lessee shall be responsible for funding one quarter of the cost of any capital improvements on the premise related to their use of the premise. Such capital improvements include, but are not limited to, the replacement or installation of lighting, fencing, nets, bleachers, and buildings. Lessee and Lessor may enter into a memorandum of understanding to specify the terms and conditions of the payment arrangement.

13. DEFAULT

In the event of default by lessees of any of the provisions of this agreement lessor shall give lessees written notice to cure the default within 10 days. If said default has not been cured within that time period, this lease shall terminate.

14. TERMINATION

Either party may terminate this agreement upon thirty days written notice to the other.

15. NOTICE

Lessor at: **City of Burlington**
300 North Pine Street
Burlington, WI 53105

Lessees at: **Burlington High School**
400 McCanna Parkway
Burlington, WI 53105

LEASE

Catholic Central High School

148 McHenry Street
Burlington, WI 53105

Burlington Barons

C/O Bud Milroy
964 North Pine Street, Apt. 102
Burlington, WI 53105

Burlington Summer Prep Baseball

C/O Dennis Busch
8424 Wheatland Road
Burlington, WI 53105

Burlington Baseball 2000

C/O Bud Milroy
PO Box 587
Burlington, WI 53105

16. LEASEHOLD IMPROVEMENTS

No improvement shall be made to the leased premises unless lessees shall first have obtained written approval of the Burlington Park Board.

IN WITNESS WHEREOF, the parties have executed this agreement the date first set forth above.

Lessees:

1. BURLINGTON AREA SCHOOL DISTRICT

By: _____

Printed Name: _____

Title: _____

Dated: _____

2. CATHOLIC CENTRAL HIGH SCHOOL

By: _____

Printed Name: _____

Title: _____

Dated: _____

LEASE

3. BURLINGTON BARONS

By: _____

Printed Name: _____

Title: _____

Dated: _____

4. BURLINGTON SUMMER PREP BASEBALL

By: _____

Printed Name: _____

Title: _____

Dated: _____

5. BURLINGTON BASEBALL 2000

By: _____

Printed Name: _____

Title: _____

Dated: _____

Lessor:

CITY OF BURLINGTON, WI

Jeannie Hefty, Mayor

Attest:

Diahn Halbach, City Clerk

Exhibit A




Beaumont Field

Exhibit B



 City Signage

 City Mowing

 BB2K Mowing